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City of Concord



**CONCORD,
NEW HAMPSHIRE**

1958

ANNUAL REPORT

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FROM THE MAYOR'S OFFICE

One year has passed since the voters requested a change from a Manager-Council Charter to a Mayor-Alderman Charter.

Pursuant to the new Charter, a new Administrative and Personnel Code has been developed and approved with more benefits to employees.

The Durgin Street Parking Lot has seen more than its share of difficulties and its reality probably depends on court action as it looks as if all the property involved will have to be condemned.

Thanks to the public-spirited cooperation of Alderman William Gove, Director and Frederick E. Turley, Co-ordinator, a Civil Defense system has been developed with perfect cooperation from all city departments.

A new bookmobile has been purchased for the Library Dept. giving better, safer service to our outlying communities.

Late in the fall, the cleaning of water mains was started but owing to difficulties that developed, only about 11,473 feet was cleaned out of 48,685 feet specified in the contract.

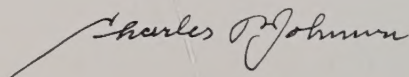
The White Park bathhouse and skate house shelter was completed as was the final purchases of land for the Heights Playground.

A new sanitary fill was started in Penacook, resulting in a saving of labor and travel.

As salaries and wages make up 2/3 of our expense, I feel that in the near future a Personnel Director should be employed who should also act as Purchasing Agent. In these two departments, there are many problems and detail that could be worked out by a trained man to the benefit of taxpayers, employees and merchants.

The problem of re-occupying the Boston and Maine Shop Area is one to be solved in the near future with the cooperation of the Concord Regional Development Corporation.

CHARLES P. JOHNSON, Mayor



CITY GOVERNMENT
1958 - 1959

MAYOR
Charles P. Johnson

ALDERMEN-AT-LARGE
Herbert W. Rainie
Conrad W. Robinson
William A. Stevens
Robert D. Branch
Eugene C. Struckhoff
John Swenson

WARD ALDERMEN
Ward 1 John M. Allen
Ward 2 Paul M. Cunningham
Ward 3 George A. Stohrer, Jr.
Ward 4 Malcolm McLane
Ward 5 Leroy W. Davis
Ward 6 Clarence L. Clark
Ward 7 William P. Gove
Ward 8 Paul E. Madden
Ward 9 Thomas B. Jennings

CITY CLERK
Arthur E. Roby

YOUR CITY GOVERNMENT



YOUR CITY OFFICIALS

CITY OFFICIALS

ASSESSORS

John Hyde
Clifford H. Higgins
Charles A. Bartlett

CITY AUDITOR

Archie N. Gourley

CITY TREASURER

Verne Santas

CITY COLLECTOR

George West

CITY SOLICITOR

Daniel E. Donovan, Jr.

CITY ENGINEER

Howard Raymond

CHIEF OF FIRE DEPARTMENT

Duncan M. Murdach

CHIEF OF POLICE DEPARTMENT

Walter H. Carlson

SUPT. OF CEMETERIES

Edward L. Howland

HEALTH OFFICER

P. A. Boucher, M.D.

CITY PLANNING DIRECTOR

Gustaf H. Lehtinen

SANITARY INSPECTOR

Austin B. Presby

WATER WORKS SUPT.

G. Arthur Faneuf

ENGINEERING INSPECTOR

Ellsworth B. Philbrick

SUPT. SEWERS

William H. Murphy

OVERSEERS OF POOR

Charles P. Coakley, Ward 1
Gertrude E. Watkins, City

SEALER, WEIGHTS AND MEASURES

Arthur W. McIsaac

RECREATION DIRECTOR

John B. Penney

LIBRARIAN

Siri Andrews

CIVILIAN DEFENSE DIRECTOR

William P. Gove

POUND KEEPER

Charles C. Hoagland

MUNICIPAL COURT

Donald Matson, Judge
Francis E. Perkins, Asso. Judge
Marie MacPhail, Clerk

PROBATION OFFICER

James Cerriello

PERSONNEL ADVISORY BOARD

Appointed by Mayor — January
(Three year term)

Robert J. Jewell	1962
James D. Bell	1960
John H. Symonds	1961

BOARD OF PLUMBING EXAMINERS

Appointed by Mayor — January
(One year term)

J. Barry O'Brien	1959
George E. Young	1959
Ellsworth B. Philbrick	1959

TRUSTEES, TRUST FUNDS

Appointed by Mayor
(Unlimited term)

Leon Merrill	Verne Santas
Robert M. Beyer	

BOARD OF HEALTH

Appointed by Mayor — January
(Two year term)

Pierre A. Boucher, M.D., Chairman	1960
William D. Penhale, M.D.	1960
Thomas J. Halligan, M.D.	1960

CITY PLANNING BOARD

Appointed by Mayor — April
(Six year term)

Ex Officio: Mayor Charles P. Johnson

CITY ENGINEER

Howard Raymond

Alderman-at-Large Robert D. Branch

Lt. Gen. Edward H. Brooks	1965
A. Clifford Hudson	1960
Warren H. Greene	1961
Dudley W. Orr, Chairman	1962
Gardner G. Emmons	1963
John B. Jameson	1963
Douglas N. Everett	1964

ZONING BOARD OF ADJUSTMENT

Appointed by Board of Aldermen — January
(Five year term)

Frank J. Preston, Chairman	1964
Donald G. Rainie	1960
Enoch Shenton II	1961
Allan Evans	1962
Roy Y. Lang	1963

BUILDING CODE — BOARD OF APPEALS

Appointed by Board of Aldermen — January
(Five year term)

William Johns	1959
Arnold Perreton	1960
Donald H. Wells	1961
Carroll Garland	1962
Robert A. Foster	1963

BOARD OF LIBRARY TRUSTEES

Appointed by Mayor — May
(Three year term)

Mrs. Frederick K. Upton	1959
Chester A. Larson	1959
Otis Kingsbury	1959
Joseph J. Comi	1960
Mrs. Harry Spiegel	1960
James L. Lynch	1960
Miss Jean Cummings	1961
W. Duer Thompson, 3rd	1961
Mayland H. Morse, Jr.	1961

BOARD OF REVISION OF ASSESSMENTS

Archie N. Gourley, Chairman

Daniel E. Donovan, Jr.

Howard Raymond

Robert W. Potter

James A. Taylor

CITY GOVERNMENT ACTIONS

Board of Aldermen Actions

Board of Aldermen Actions — 1958

Held twelve regular meetings.

Eleven special meetings.

Ten hearings.

Two adjourned meetings.

Five finance meetings.

A total of forty meetings.

Passed seventy-six resolutions.

Passed twenty ordinances.

1958 Highlights

Granted petition for layout of Durgin Street Park Lot and, also, passed resolutions concerning same.

Adopted Personnel Code and Administrative Code.

Started work on the revision of the City Ordinances.

Adopted budget of \$1,728,996.

Passed ordinances relative to Planning Draftsman and Appraiser No. 2.

Discontinued Old Canterbury and portion of Old Suncook Road.

Authorized the execution of contract for collection of table garbage.

Abolished the ordinance licensing musical reproducing machines.

Resolution authorizing \$100,000 of bonds for public improvements.

Resolution authorizing \$200,000 of bonds for sanitary sewer construction.

Resolution extending the water system in East Side Drive.

Resolution appropriating \$15,000 for sewage disposal plant survey and report.

Resolution authorizing \$100,000 of bonds for Union School District.

Resolution appropriating money for new bookmobile for Public Library.

Resolution relating to construction of sanitary sewer in Sylvester Street, etc.

Resolution relative to construction of sanitary sewer in Haig, Nivelle and Donovan Streets.

Resolution relative to withdrawal of injunction suit against the Boston and Maine Railroad.

Passed ordinances amending the zoning map, and amending the traffic regulations of the City.

ADMINISTRATIVE DEPARTMENTS

Assessing Department

ADMINISTRATIVE CODE:

- (a) The assessing department shall consist of one full-time assessor and two part-time assessors, who shall be known as the Board of Assessors, and such clerical and appraisal staff as may be recommended by the said board and approved by the Mayor.
- (b) The Board of Assessors shall perform the following functions:
- (1) Carry out all the duties relative to taking the inventory and the appraisal of property for taxation and in regard to the warrants for the collection of taxes as are now or may hereafter be required by law of assessors of cities and towns.
 - (2) Prepare all assessment and tax rolls and tax notices as required by law.
 - (3) Check all property transfers and maintain all property records.
 - (4) Prepare and maintain all records pertaining to the assessing function.
 - (5) Perform other related functions as required.

PERSONNEL:

Full Time 6 Part Time 2

1. Tax warrants were issued as follows:

Warrant	Date	Amount
Poll Tax	May 22, 1958	\$22,962.00
Head Tax	May 22, 1958	73,720.00
Bank Stock	June 26, 1958	6,225.77
Property (Real & Personal)	Sept. 10, 1958	3,132,952.06
Timber Yield Tax	Nov. 24, 1958	737.74
Taxes added by supplemental warrant for 1958 —		
Poll Tax		242.00
Head Tax		705.00
Property (Real & Personal)		2,412.93

2. Total Gross Valuation before exemptions allowed (1958)

\$52,591,671.00

Less: Veterans' Exemptions and exemptions to blind .. 1,486,320.00

Net Valuation on which 1958 tax rate is computed .. \$51,105,351.00

3. Charles A. Bartlett and Clifford H. Higgins were appointed part-time members of the Board of Assessors on February 6, 1958 to replace A. Harold MacNeil and Shelby O. Walker who resigned the positions in December, 1957.
4. Mrs. June L. Hamel was employed on April 1, 1958 to augment the clerical staff.
5. Clifford Higgins, Charles Bartlett, Gordon Stevenson and John Ambrose attended the annual convention of the New Hampshire Association of Assessors at Manchester on September 19 and 20, 1958.
6. Mr. Richard L. Towle appointed appraiser on November 9, 1958. The Department now has the full-time Assessor and two appraisers for field work.
7. There were fifteen (15) meetings of the Board of Assessors during 1958.
8. The total number of appeals on real estate and personal property received and processed during the year was one hundred and fifty four (154).
9. The total number of property transfers processed during 1958 was six hundred and twenty three (623).
10. The number of veterans exempted from the payment of Poll Tax on the 1958 list was 3,263.

11. The tax rate for 1958 was as follows:

	Penacook	Concord
City Budget	\$27.90	\$27.90
School Budget	33.89	29.68
County Budget	3.42	3.42
	<u>\$65.21</u>	<u>\$61.00</u>

12. The total number of real estate applications for exemption of 1958 tax received from veterans and blind persons was 1,537. For comparison, the number of applications received for 1957 was 1,481. The number of veterans and blind persons who were granted exemption on the 1958 tax warrant was 1,485.

13. Tax abatements were allowed during 1958 as follows:

Real Estate	\$24,822.00
Personal Property	5,140.83
Bank Stock
Yield Tax (timber)
Head Tax	6,451.45
Poll Tax	2,432.50

14. Taxes added during the year were as follows:

Real Estate	\$ 385.34
Personal Property	2,703.26
Bank Stock
Yield Tax (timber)
Head Tax	1,635.00
Poll Tax	532.00

15. This department has started a field review of areas throughout the city that are excessively over or under assessed. This process is expected to be a continual one and will, in due time, eliminate the disparity in the various property classes.

John L. Hyde
JOHN L. HYDE,
Assessor

Collection Department

The total tax warrants with additions submitted by the Assessors to the Tax Collector in 1958 was as follows:

	Total Debits	Balance Dec. 31, 1958
Real & Personal Property	\$3,135,364.99	\$333,774.22
Bank Stock	6,225.77	—0—
Timber Yield	737.74	644.35
Total Property	\$3,142,328.50	\$334,418.57
Polls	23,204.00	4,932.00
Total Property & Polls	\$3,165,532.50	\$339,350.57
State Head Taxes	74,425.00	17,520.00
TOTAL	\$3,239,957.50	\$356,870.57

	Tax Rate City	Tax Rate Penacook
Municipal	\$27.90	\$27.90
Schools	29.68	33.89
County	3.42	3.42
	\$61.00	\$65.21

The advertised list of unpaid 1957 Property Taxes was posted on May 2, 1958, and the Collector's Sale of Resident Real Estate was held on May 29, 1958 in the small conference room on the 2nd floor of the City Hall. The list contained 217 names of which the City of Concord bought 215 for the whole amounting to \$50,550.13. One parcel was sold to Lyman J. McKee for the whole for \$48.07, and one parcel was sold to Paul A. Cross for 1/4096 common undivided interest for \$6.85. The owners of record have two years in which to redeem their property from the Collector's sale.

In June 15,000 combination Head & Poll Tax bills were mailed and in September the Real Estate and Special Assessment bills were mailed to property owners.

This department entered 315 cases in Small Claims Court against delinquent head and poll tax payers in 1958.

There were 13,233 automobile permits issued amounting to \$138,833.24. 352 foreign cars.

Collections received for water bills and other miscellaneous revenue amounted to \$512,927.61.

The total amount collected from all sources amounted to \$3,895,084.24.

George West attended the N. H. Tax Collectors Association meeting held at the Farragut Hotel at Rye Beach on September 12 and 13, where he was moderator of a panel discussion on the duties and responsibilities of a tax collector. At this meeting Mr. West was elected 2nd Vice President of the Association for 1958-1959.

FINANCE DEPARTMENT

The year 1958 ended with a current surplus of \$16,102. available for reduction of the 1959 tax rate, compared to \$34,870. at the end of the previous year.

Outstanding long term debt increased by \$100,000. New debt amounting to \$400,000. was incurred, while bonds maturing in 1958 totalling \$300,000. were paid; as detailed in the following schedule. Included were final payments on Signal System bonds issued in 1948 and Equipment and Improvement bonds issued in 1949.

	<i>Balance Dec. 31, '58</i>	<i>Payments During 1958</i>	<i>New Debt Issued 1958</i>	<i>Balance Dec. 31, '58</i>
Municipal	\$859,000.	\$112,000.	\$100,000.	\$847,000.
School	1,794,000.	140,000.	100,000.	1,754,000.
Water	192,000.	18,000.		174,000.
Sanitary Sewers	80,000.	10,000.	200,000.	270,000.
Parking Areas	265,000.	20,000.		245,000.
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	\$3,190,000.	\$300,000.	\$400,000.	\$3,290,000.

Interest rates were somewhat lower than in the previous year. The bonds issued in 1958 for Municipal purposes were sold at a coupon rate of 1.9% compared to 2.9% for the 1957 issue. The School bonds were sold at 2.30%, while those issued in 1957 were sold at 3%. Again this year Concord's triple A rating resulted in rates considerably lower than those enjoyed by other New Hampshire cities.

Rates on tax anticipation borrowings were also lower, ranging from .79% to 1.37%, compared to a low of 2.00% and a high of 2.48% paid in the previous year.

The following comparative table is submitted to bring out the factors responsible for the rather sharp increase in property tax rates. It should be noted that increases in assessed valuations did not come anywhere near keeping pace (percentage wise) with increases in amounts raised for the several governmental divisions.

	1957	1958	INCREASE	
			Amount	Per Cent
Property Taxes Raised				
For Municipal Purposes	\$1,328,526.	\$1,426,510.	\$97,984.	7.38
For School Purposes	1,400,348.	1,531,908.	131,560.	9.39
For County Purposes	151,249.	174,534.	23,285.	15.40
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	\$2,880,123.	\$3,132,952.	\$252,829.	8.78
Assessed Valuations				
For Municipal Purposes	\$50,829,022.	\$51,105,351.	\$276,329.	.54
For Union School Dist.	47,321,023.	47,555,116.	234,093.	.49
For Penacook School Dist.	3,523,499.	3,565,735.	42,236.	1.20
Tax Rates				
Municipal	\$26.13	\$27.90	\$1.77	6.77
Union School District	27.29	29.68	2.39	8.76
Penacook School District	30.95	33.89	2.94	9.50
County	2.98	3.42	.44	14.77
	<hr/>	<hr/>	<hr/>	<hr/>
Total City Rate	\$56.40	\$61.00	\$4.60	8.16
Total Penacook Rate	\$60.06	\$65.21	\$5.15	8.57

Tax collections fell off slightly, this year ending with 10.6% of the current property tax levy outstanding, compared to 10.3% at the end of 1957.

Unredeemed tax liens continued to rise, increasing by 30.4% from \$42,532. at the end of 1957 to \$55,456. at the close of 1958.

For the first time in many years, revenue from Auto Permit fees fell off. 1958 yielding \$138,332., or 1.52% less than the all time high of \$140,462. reached in 1957.

Parking meter collections increased by 1.76% from \$56,794. in 1957 to \$57,795. this year. On street collections were up 2.68%, while off-street areas yielded 1.93% less than the previous year.

Records Department

The City Clerk attended all meetings and hearings of the Board of Aldermen in the capacity of clerk.

Prepared and distributed the minutes of all proceedings.

Received and turned over to the City Treasurer the sum of \$11,270.70 from licenses and service fees during the year.

Issued 2,322 dog licenses.

Recorded approximately 1,500 mortgages and 1,200 conditional sales and 170 discharges.

Issued 331 marriage licenses.

Issued approximately 11,021 copies of vital statistic records.

Vital statistics recorded as compared with 1957 were as follows:

	1957	1958
Births	978	1,014
Marriages	320	316
Deaths	629	710

Elections

1958 was a state election year. The State Primary was held September 9, 1958.

Filings for representatives and ward officers opened July 10, 1958 and closed July 19, 1958. There were thirty-one filings for representatives, and for ward officers including supervisors of checklists, moderators and ward clerks there were forty-eight filings.

The State Election was held November 4, 1958, and there were approximately 400 absentee ballots from all parts of the world mailed out, returned and processed for this election.

Legal Department

Your City Solicitor represents the city in all matters requiring the services of an attorney. His chief duties require his attendance in all court proceedings to which the city is a party. He attends all meetings of the Board of Aldermen, prepares leases, deeds, and other legal documents, and advises the various city departments in all matters where questions of law arise.

The year 1958 proved to be an unusually busy one. The change in the City Charter required the preparation of new administrative and personnel codes. The task was made easier, however, by the use of the former codes as a basis for the revised codes. These codes were subsequently submitted to the Board of Aldermen and are now in effect.

A complete revision of our city ordinances was begun in March and completed in November. It is expected that they will be returned from the printers sometime during the Spring of 1959. They are divided into six titles as follows: 1. General Code; 2. Traffic Code; 3. Plumbing and Building Code; 4. Zoning and Subdivision Code; 5. Administrative Code; 6. Personnel Code. For the first time an index has been prepared and will undoubtedly prove of value in locating ordinances in question. Also included in the work are annotations to sources of the ordinances and to pertinent state laws. All the codes will be included in one volume and will be in loose-leaf form, thus facilitating the inclusion of future amendments, revisions and new ordinances.

Enforcement of zoning ordinances and regulations continued to be a time consuming project. Personal visits to and correspondence with alleged zoning violators, however, was effective in about 95 per cent of the cases in bringing about voluntary compliance. Three cases, two involving misuse of signs and one involving the carrying on of a business in a residential area, were entered in the Superior Court. Hearings are to begin during the April 1959 term.

Another zoning case, Perron vs. City of Concord, is now pending before the State Supreme Court and it is expected that arguments will be heard sometime after the first of the year. In April, the City Solicitor argued the case of Bi-Rite vs. City of Concord before the Supreme Court. The case involved the stock-in-trade tax and its application under an 1871 statute, which previously had never been before our courts. A decision favorable to the city's position was handed down by the court, thus saving what might have been a substantial loss in stock-in-trade taxes not only to our own community, but to all communities in the state.

The economic recession of 1958 was reflected in an increase in the number of unpaid real estate taxes. This, of course, resulted in an increase in the number of tax sales held by the Tax Collector in May. In connection with the tax sales, the City Solicitor searched almost 300 titles for the Tax Collector.

The proposed Durgin Street Parking Lot was also a source of extensive research work. Previous errors in granting tax-exempt property exemptions from special assessments were corrected when it was discovered that our law did not permit such exemptions. Because we are the first community in the state to specially assess for a parking lot, it was necessary to make a complete and careful check of the law, in order to make certain that we had the power and authority to do so. When it became evident that the necessary lands could be acquired only by condemnation proceedings, procedures for the same were carefully worked out. It is expected that our efforts will bear fruit sometime during this coming year and that the city will be the possessor of a new downtown parking area.

Changing economic conditions were also reflected in the closing of the local shops by the B & M Railroad. Considerable time was spent with city and railroad officials in attempting to work out agreements that would be of benefit to the city as a whole and at the same time avoid future expensive litigation.

In co-operation with the Tax Collector, substantial results were accomplished in the matter of collecting overdue head, poll, and other personal property taxes. Over 300 cases were brought before the small claims court. Suits will be commenced sometime after the first of this coming year on about fifty that still remain unpaid. One case involved a husband and wife who owed seventy-six dollars in head and poll taxes, and who were both employed by the State of New Hampshire. Proceedings were commenced by trustee process on the State Treasurer. Shortly after the attachment was made and before the funds were released to the city, Internal Revenue levied on them for unpaid income taxes. The Government claimed priority over our attachment. The matter was finally settled, however, without additional litigation and the city received payment in full.

Two new cases involving tax abatements were brought against the city and are now pending before the Superior Court. It is our understanding that there are other cases to be brought during the coming year. The case of C. N. Sharon Company, which is in receivership, is still pending before the Superior Court. It is perhaps the most important of our cases in as much as it involves about fourteen thousand dollars owing to the city for unpaid taxes. Small Business Administration is the holder of a second mortgage and is claiming priority over our taxes. The receiver now has pending before the Supreme Court, two tax abatement appeals. The government attorneys have indicated that they will appeal to the federal courts in the event of a finding by the state court, upholding the city's claim of priority for its taxes over the claim of the Federal Government for monies due under its second mortgage. At this time, it is impossible to predict either the outcome of the case or the time of its conclusion.

In addition to the above, the City Solicitor attended about fifty regular and special meetings of the Board of Aldermen. He was also in attendance at a number of informal meetings. As a representative of the city, he spoke before nineteen civic groups, clubs, and other organizations. As a member of the Board of Revision of Special Assessments, he attended six public hearings, made inspections of the areas concerned, and prepared some of the agreements and other documents involved. Numerous conferences with various department heads and city officials were held during the year. Toward the end of the year it appeared as if there might be a lessening of activities during 1959. However, it is possible that our proposed re-establishment of the Loudon Road right-of-way will prove to be a source of substantial litigation. Also, it is hoped that long and involved trials can be avoided. With the revision of our ordinances completed, however, it is hoped that our efforts can be directed toward a more concentrated enforcement of our ordinances, especially in the fields of zoning and taxation.

Respectfully submitted,

A handwritten signature in dark ink, reading "Daniel E. Donovan, Jr." in a cursive script.

DANIEL E. DONOVAN, JR.

PLANNING

Condensed 1958 Report of City Planning Board

Major Highways

- Approved plans for extension of Interstate Highway 93 from East Concord to Tilton
- Recommended closing of four railroad crossings along interstate route
- Suggested new names for several streets severed by new expressway system

Mapped Lines of Future Streets

- Mapped location of future downtown bypass
- Completed mapping of future streets in south-end area

Streets

- Processed five petitions for street acceptance
- Recommended four street widening projects
- Approved two road relocations and the re-establishment of a major street
- Approved four street abandonment proposals



Traffic and Parking

- Handled five changes in on-street parking regulations
- Recommended six stop and one yield right of way intersections
- Studied need for automatic traffic signals at two major street intersections
- Assisted Mayor and Board of Aldermen in consideration of proposed Durgin Street parking lot
- Prepared junior high school driveway plans for school board

Zoning

- Reviewed 12 proposals involving changes in text and map zoning ordinance
- Recommended establishment of new zoning district classification — limited commercial district

Subdivision

- Held three public hearings on applications for new subdivisions
- Assisted several prospective builders interested in land subdivision

Airport

- Sought support for better scheduled air service at Concord Airport
- Recommended disposal of two residences located on airport land
- Undertook study of turning over airport to State of New Hampshire

Recreation

- Prepared alternate plans for new playground in Hall Street area
- Initiated action to discontinue streets in new Concord Plains playground
- Recommended lease of land adjacent to Rolfe Park for children's sliding area
- Recommended exploratory talks with U. S. Engineers on possible development of adult swimming area at East Weare in Hopkinton-Everett flood control project

Water and Sewer Facilities

- Investigated merit of four petitions for expansion of municipal water system
- Cooperated with city engineer and consultants in preparation of master plan of sewage interception and treatment facilities
- Recommended construction of major sanitary sewer in south-end area
- Processed five requests for sanitary sewer extension

Other Activities

- Studied need for new fire station in East Concord-Concord Plains area
- Surveyed municipal land requirements in connection with agreement to support closing of railroad shops
- Reviewed policy in relation to special assessment financing of street improvements

PROTECTION OF PERSONS AND PROPERTY

Police Department

Walter H. Carlson Chief of Police

PERSONNEL:

There were three permanent officers appointed during 1958, one of these members was previously appointed as special officer. Five officers resigned during the year. One regular officer was reinstated and seven special officers were appointed during 1958. Four special officers resigned during the year. Two special Reserve Officers were appointed.

Donald Ash was appointed as Maintenance Mechanic with the department in March.

Rhea Woodman, Clerk Sten., from the Bureau of Records resigned with Jane Saucier re-instated as Clerk Typist II with the department.



CHIEF OF POLICE DEPARTMENT
Walter H. Carlson

PARKING METERS:

The yearly collection for the parking meters was \$57,785.63, with cost for repair in parts \$387.38 for 1958. A total of 3,388 meters were repaired during this year.

There was a total of 19 meters tightened, 84 meter posts straightened, 15 meter posts reset and 6 new posts were used.

TRAINING PROGRAM:

Eighteen Concord Police officers attended a special evening course in English at Penacook High School for a period of seven weeks.

Chief Carlson and Capt. Andrews attended the "International Association of Chiefs of Police" at Miami Beach, Florida from October 26th to October 30th.

Four members of the department are taking courses at St. Anselm's College in Manchester. One on criminology and crime prevention and three on "Juvenile Delinquency" for a period of 12 weeks.

Sgt. Davis attended the Firearms Training School for instructors for four days at Camp Curtis Guild, Wakefield, Mass.

All members of the Concord Police Department received firearm training over a period of five days. This was held at the rifle range on Airport Road. A total of 6000 rounds of ammunition was re-loaded by the officers for the annual training.

Chief Carlson attended the annual Convention of New Hampshire Association of Chiefs of Police which was held at Rye Beach for two days.

Registration of bicycles showed that up to December 31st, 1958 a total of 2040 bicycles had been registered.

Chief Carlson attended a three weeks course in personnel management at Northwestern University Traffic Institute, Evanston, Ill.

Capt. Morey and Lt. Hines attended a Federal Bureau of Investigation Identification and Records Course in Boston for two days.

Chief Carlson attended a conference on "Liquor Laws" held at North Conway over a period of two days.

During April, Officer James Greely and William Quinn completed 12 hour course in "Police Work," sponsored by the Contoocook District Valley Police Association.

Also during the month of April, Officers Carl Carpenter, Joseph Jolin, Robert LaPrest and Omer Tromblay, completed a 12 hour course on "Police Evidence" at the University of New Hampshire, sponsored by the Strafford County Law Enforcement Association in cooperation with the F.B.I. and the University of New Hampshire government department.

NEW EQUIPMENT:

The following new equipment was purchased during the year of 1958: a new Camera, new boat and boat trailer, new motorcycle, two new Federal red flasher lights for cruiser, and for the office, a typewriter, an electric adding machine, and a new chair.

ACTIVITIES OF THE CONCORD POLICE BENEVOLENT ASSOCIATION BOYS' CLUB:

During the year of 1958, 38 boys were sent to the Boys' Club Day Camp. Trips were made to Bear Brook, Rolfe Park, Webster Lake, Wallis Sands, Wellington Beach, Benson's Wild Animal Farm and Mt. Kearsarge.

Seventy boys attended the Boys' Club summer program at St. Pauls' School in Danbury, New Hampshire from June 23rd through August 5th, 1958.

A new idea of a record hop was started during the winter running them twice a month. There were six in all with approximately 50 children in attendance at each dance.

A Christmas Party was held Saturday, December 20th, 1958 for all the members of the club, with approximately 80 in attendance.

Work done at the club during the year included having the ceiling done over in the big game room, and floor repainted. A new cement floor and walk-way was put in.

The members of the Boys' Club have participated in two different fund raising drives this year, the Jimmy Fund and March of Dimes.

EMERGENCY ACTIVITIES:

It might be well to note that members of the Concord Police Department contributed many hours and the department facilities were extended on three emergency cases during the year of 1958: The escapee from N. H. State Hospital, two escapees from the N. H. State Prison and the plane crash which took place in the woods in back of Auburn Street.



Concord Police provided an armed escort to local bank during moving of valuables from previous location to newly constructed building

MUNICIPAL COURT

There were 2,385 cases before the Municipal Court. A total of 2,270 were cleared (95%) — which compares identically to the amount of cleared cases the previous year.

Property reported stolen totaled \$34,730.87. Of this amount, \$30,528.09 was recovered.

There were 80 arrests for driving while intoxicated, compared to 83 in 1957.

Of the 474 traffic accidents in the Concord area, there were 115 injuries, with but three fatalities.

A total of 12,791 traffic violations were listed, the majority of which (11,012) were illegal parking. A decrease in the number of non-observances of traffic lights or signs was noted . . . 411 this year compared to 495 in 1957.

The pedestrian safety program appears to have proved its merit, with only two listed violations by pedestrians.

Other classifications of offenses included:

Auto Thefts	20	Forgery	7
Larceny	77	Embezzlement	9
Burglary	11	Sex Offenses	4
Assaults	14	Drunkenness	181
Disorderly Conduct	35	Vagrancy	11

Fire Department

DUNCAN M. MURDOCH Fire Chief

HENRY E. DREW Deputy Chief

CHESTER S. BLAKE Deputy Chief

ARTHUR R. LEE Deputy Chief

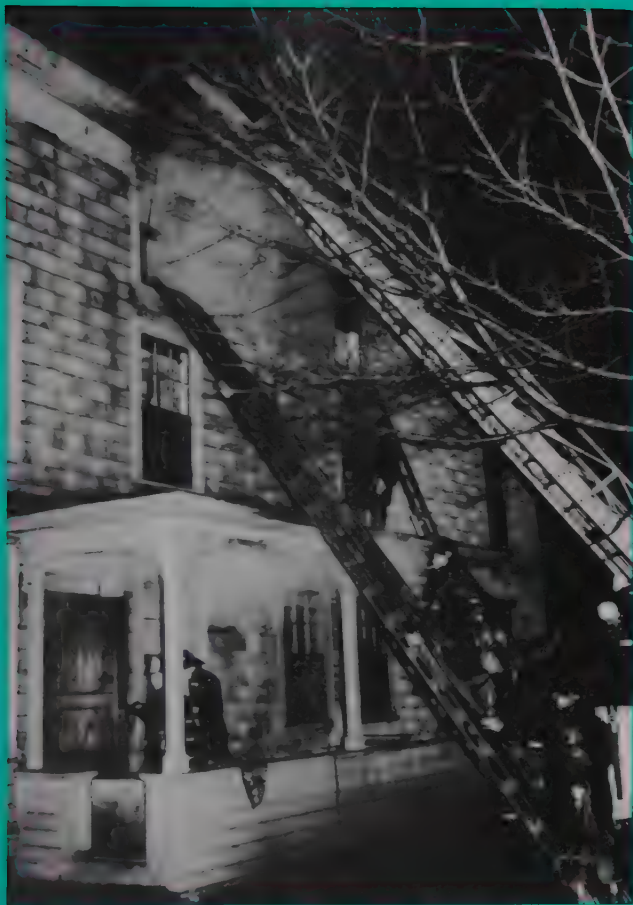
FIRE LOSSES

	Value	Loss	Insurance	Insurance Paid	Net Loss
Buildings	257,500.00	46,911.40	181,200.00	46,911.40
Contents	117,165.00	49,726.83	74,300.00	49,726.83

Concord Fire Department responded to 494 alarms ranging from grass fires to multiple alarm fires such as the Grappone Garage. Of the 494 alarms recorded during 1958, 441 were stills and 53 were box alarms. This represented a decrease of 37 alarms less than the total for the previous year.



CHIEF OF FIRE DEPARTMENT
Duncan M. Murdoch



PERSONNEL

There were two members of long standing who retired from the Department. They were Deputy Chief Henry E. Drew and Captain Harold E. Wakefield.

FIRE PREVENTION

The routine fire inspection program conducted over the past several years was continued during 1958. Many fire hazards resulting from negligence were discovered and ordered eliminated.

APPARATUS AND EQUIPMENT

The Department's "rolling stock" consists of 13 fire trucks of various types, two official, one inspector's and a service truck. All apparatus and equipment in good condition.

MAINTENANCE

Through the use of the facilities available at the Department workshop, the fire force has continued the practice of making its own repairs and replacements. The Chief's former residence was torn down to make way for personnel and visitors parking area.

HEALTH AND WELFARE SERVICES

Health

HEALTH CLINICS

410 children attended health clinics held during the year to receive protective treatment against diphtheria, whooping cough, tetanus and smallpox.

1439 children attended the polio vaccine clinics held during the year.

LICENSES

Five convalescent home licenses were issued in March and 142 milk licenses were issued in May and June.

RESIGNATION

Dr. H. E. Lawrence resigned as a member of the Board of Health in March, 1958 and Dr. Thomas J. Halligan was appointed to take his place.

COMPLAINTS

Forty-three complaints were received during the year and checked.

COMMUNICABLE DISEASES

The following communicable diseases were reported, as follows:
two cases Aseptic Meningitis, 17 cases Chicken Pox, five cases German Measles, 447 cases Measles, 79 cases Mumps, four cases Scarlet Fever and one case Whooping Cough. Two cases Poliomyelitis were reported, but both had had polio shots and were non-paralytic.

VITAL STATISTICS

The death rate in Concord increased by 75 from last year. Of the 692 deaths reported in 1958, 296 were resident and 396 were non-resident. 121 bodies were brought here for burial and 18 stillbirths were reported.

TABLE OF CAUSES OF DEATHS OF RESIDENTS (most common causes)

	1954	1955	1956	1957	1958
Diseases of circulatory system	126	129	129	122	154
Cancer and other malignant tumors . .	42	45	47	37	48
Diseases of nervous system	27	44	36	41	42
Pneumonia	6	11	16	15	15
Diseases of digestive system	4	13	14	15	10

Welfare

PERSONNEL

2 Full-time 1 Part-time

TOTAL RELIEF COSTS: \$86,242.88 (Includes Administration costs)

The Welfare Department renders financial assistance to the people of Concord and Penacook who are in need due to unemployment, sickness, marital difficulties and other adversities.

GENERAL TREND

In 1958 an average of 33 cases representing 94 persons were aided at a total cost of \$22,852.96 in comparison to 31 cases in 1957 with expenditures of \$21,483.90.

Unemployment increased 15% over 1957 which accounts for the increase in expenditures for the year 1958.

	1958	1957	1956	1955
Unemployment	32%	17%	12%	21%
Sickness	23%	36%	26%	23%
Marital Difficulties	16%	22%	26%	19%
Insufficient Income	16%	12%	21%	23%
Unemployable	8%	10%	9%	10%
Partially Handicapped	5%	3%	6%	4%

OLD AGE ASSISTANCE

In 1958 Old Age Assistance including Aliens numbered 207 Cases with expenditures of \$48,434.62 and in 1957, 210 cases were aided at a cost of \$46,577.38. The City shares 25% of the cost of Old Age Assistance cases and 50% of Aliens.

AID TO THE PERMANENTLY & TOTALLY DISABLED

In 1958 Aid to the Permanently & Totally Disabled cases numbered 15 with expenditures of \$4,878.15 and in 1957 an average of 11 cases were aided at a cost of \$4,060.02. The City shares 35% of the cost of A.P.T.D.

Sanitary Inspection

SANITARY INSPECTOR'S REPORT FOR YEAR 1958 SUMMARY

The following inspections were made during the year:

Dairies	333	Schools	35
Milk Plants	116	Tourist Camps	22
Stores	340	Trailer Courts	4
Eating Establishments	344	Ice Cream Establishments	6
Bakeries	19	Cider Mills	3
Wholesale Meat Houses	11		

Five foster homes were inspected prior to issuing licenses and regular inspections were made of alleys and comfort stations.

The following food was condemned, forfeited and destroyed:

Meat, assorted	233 pounds
Canned food	102 cans
Bananas	26 pounds

Some fresh fruit and vegetables were condemned.

Laboratory:

Number of milk samples collected and analyzed	2018
Number of cream samples collected and analyzed	100
Number of chocolate drink samples collected and analyzed	48
Number of coffee drink samples collected and analyzed	45
Number of orange-ade samples collected and analyzed	38
Number of rinse samples collected from clean milk bottles and cans	249
Number of written notices given to improve conditions, correct practices deemed to be in violation of laws or regulations, such as to require corrective action	122

SANITARY INSPECTOR'S REPORT

In a program of milk sanitation, it has been the function of the Board of Health to furnish evidence as to the quality of milk and cream sold in our markets by testing such products bacteriologically and chemically, and find whether or not the quality of milk and cream sold conforms to specific standards. The Sanitary Inspector has endeavored by every practical means to make sure that the milk supply entering the Concord market is of the highest quality. Milk samples were collected at frequent intervals and subjected to laboratory tests. The vast majority of samples were found satisfactory and in full compliance with laws and regulations governing the sale of milk and cream in Concord.

There are 92 milk producers located within a 20-mile radius of Concord. The number of producers supplying milk from outside of the 20-mile radius is not known, as most of this milk is channeled through a milk receiving plant supervised by the Massachusetts and Vermont Department of Agriculture.

All cows producing milk sold in the local market are tuberculin and Bang's Disease tested at least once a year and oftener as occasion may demand. The testing of cows is performed free of charge through the cooperation of the Division of Animal Industry of the New Hampshire State Department of Agriculture.

During the year a circular notice was sent to each producer relative to white-washing of stables. White-washing of stables is required at least once a year. With the use of modern fly sprays, few flies were seen in cow stables as compared to other years.

During the year an instructive illustrated bulletin entitled, "How to Make Sure Your Milking Machine is Clean," published by the Agriculture Extension Service, College of Agriculture of the University of Wisconsin, was sent to each producer.

Four producers installed the parlor-type milking equipment, one producer the combined-pipe line milker. All producers are equipped with electric cooling tanks and milking machines.

At the present time, there are eight pasteurizing plants that deliver milk in Concord. Regular inspections are made of all pasteurizing plants to see that pasteurization of the milk is properly carried out, and that proper sanitation of the premises and equipment are maintained. Daily recording charts on each pasteurizer are checked on an average of twice each month. To know whether or not the milk is properly pasteurized, a test known as the "Phosphatase Test" is applied. By using this test it is possible to determine if the milk or cream has been rightly labeled.

Twenty-four inspections were made at tourist cabins and trailer courts during the past year. Attention was given as to proper toilet facilities, general cleanliness, and particularly to check all heating equipment employed in cabins. It was suggested where cabin type heaters were installed and not equipped with automatic safety valve or ventilated to the outside, that the owner make all necessary connections as soon as possible. Over 98 per cent of the cabins with space heaters were found equipped with automatic safety valves and ventilated to the outside.

Routine inspections of the 21 public, parochial and private schools were made twice last year, in conjunction with a State Board of Health Inspector. The inspectors were accompanied by a school administrator during the inspection. The inspection included the dispensing of drinking water, adequacy and cleanliness in toilet rooms, defects of lighting, heat, ventilation, building cleanliness, school cafeteria or lunchroom and kitchen.

During the year, 92 complaints were checked, and where necessary, registered letters were sent to correct conditions. These complaints were mostly concerned with plumbing conditions and refuse scattered in yards. It was found where a few people had dumped refuse on private property rather than take the refuse to the city dump. A number of pictures of poor sanitary conditions were taken as evidence in case of court action, should the party involved fail to abate the nuisance within a specified time limit.

Two pasteurizing plants in Concord have the latest type of all stainless steel high temperature, short-time pasteurizers containing a regenerative section. Six milk plants use the vat-type pasteurizers.

Some of the improvements made in stores and markets during the past year have been the installation of electrically cold meat display cases, frozen food cabinets, walk-in refrigerator chests and dry-type beverage coolers. Methods used in the display of food products, and the labeling of packaged goods has continued to fulfill all requirements. The health condition of stores and markets in Concord was good.

The sanitary inspector made 344 inspections of eating establishments, including restaurants, hotels, drugstores, roadside stands and vehicles used for the transportation and distribution of food. All eating establishments were inspected periodically for cleanliness. Particular attention was placed on the sterility of glassware, dishes, silverware and other articles used in the preparation and serving of food.

ENGINEER AND PUBLIC WORKS DEPARTMENT

1958 was the busiest year of the Public Works Department. More street resurfacing, sidewalk reconstruction and routine services were performed than in any other year. At the same time several new methods were tried that will be a great saving to taxpayers in the future.

We have completed a year of sanitary landfill this year and have a very favorable report. In June of this year, one year from the beginning of the sanitary fill, a new factory was under construction directly across the street from the old dump area. During the year an area of 3.4 acres was filled eight feet deep. The total cost to the citizens of Concord was \$3.68 per capita.

The garbage collection contract went to \$12,000 yearly this year. This cost, however, is only 43c per capita, which is a New England low.

This year we started a vigorous preventative maintenance program on our equipment. Our garage costs were up because of this, since much of the equipment required major work. The program is paying off already. We are having fewer breakdowns, the equipment is getting to be in excellent shape and our costs for January are down. It is anticipated that by next year our equipment maintenance cost will be down 30%.

This year we resurfaced one runway at the municipal airport. This work was done at the very low cost of 5c per square yard. This resulted in a substantial saving to the city. This work will be completed in 1959 and will save the existing pavements for some time.

We conducted an extensive sidewalk resurfacing program during the year. All the hard surfaced sidewalks in East Concord, West Concord and Penacook were rebuilt and a few of the serious walks in the city were repaired. A total of 5,800 square yards of walks were rebuilt at a unit cost of \$2 a square yard.

In our highway maintenance program we tried several new ideas this year. The first project was brush spraying. In the past years we have, in our spare time in the spring and fall, cut brush along the highways. The best estimated cost for this is \$150 per roadside mile. This year we tried chemical spraying of brush. The spraying operation costs \$20 a roadside mile and should control brush for a five year period after next year's spraying.

Our street resurfacing program saw a new idea used for the first time in Concord — street planing with a heater planer. The heater planer was able to reshape hot-top streets at only 35c a square yard and return them to smooth riding condition. This was accomplished without having to adjust manhole covers, catch basins, curbs, driveways, etc. An investment of \$7,000 in planing saved approximately \$30,000 in reconstruction.

One-fourth of our streets were resurfaced this summer on our regular resurfacing program. In addition, we did several mix-in-place projects, South Main Street and South Street being the two largest.

For new streets we built 0.3 mile of new highway on Old Turnpike Road and 0.2 mile of new street at Cherry Street. The thru-way construction by the state added one mile of new streets to our system at West Portsmouth Street, Fan Road and Fort Eddy Road.

The T.R.A. work on Shaker Road saw 0.4 mile surfaced and another 0.3 mile constructed to gravel base stage for the winter. Our T.R.A. roads are built to state secondary standards.

In the Sewer Department we purchased Flexible sewer cleaning machines and have begun our cleaning and maintenance program.

The Engineering Department was kept busy with all the building activity in the city. During the year we processed 260 building permits, 750 property transfers, 2,400 feet of sewer additions, 50 new house connections, as well as beginning work on the Water Department records.

For design work we designed the T.R.A. on Shaker Road, surveyed 1,300 feet of Pembroke Road for next year's work and made bridge surveys at the Soucook, Turkey and Contoocook River bridges.

New streets, sewers and storm sewers were designed for Conant Drive, Norwich Street, Springfield and Cherry Streets. Special assessment surveys, plans and costs were prepared on several projects for proposed water and sewer work. These amounted to a total of 9,000 feet of work. In addition, a special assessment project was reviewed for the Conant Park subdivision.

The Engineering Department supervised the airport extension project, did the preliminary survey and field layout of the South-End Sewer project, as well as all right-of-way agreements. In addition, we worked on projects for the Recreation Department on the Plains and in Penacook.



Snow plow mounted on grader. A total of 30 plows were used.



Road Planer, used during 16,000 sq. yards of road planing in 1958.



Newly purchased Sewer cleaning apparatus, used for removal of sand in sewers. Two machines used as a unit.

Cemetery Division

There were a total of 378 interments made during the year. In our city cemeteries, there were 263, Calvary 96, and Penacook Calvary 19. We had 21 interments in our receiving tomb which were removed in the spring.

There were a total of 86 lots sold. In the city cemeteries, 60 and in Calvary 26. Six trusts were put on old lots.

A total of 108 liners were used; 78 in the city cemeteries and 30 in Calvary.

Each year we pour a great number of foundations; set posts and markers. Total foundations poured were 89. Of this number 26 were in Calvary. Total number of posts set were 132; 104 in the city cemeteries and 28 in Calvary. Markers set were 113; city cemeteries 107 and 6 in Calvary.

The number of flower beds which we set out each spring, in time for Memorial Day, are increasing each year. We bill the individual who requests this service. Quite a few have Flower Trusts on their lots to eliminate being billed each year.

The general work of mowing, trimming shrubs and trees, making over lots and cleaning up was done. Because of the unusual icy conditions this winter, snow removal and the sanding of roads presented quite a problem. A considerable amount of new construction is being done each year to make new areas available for future burials.



PUBLIC SERVICE DEPARTMENTS



Young people utilize the library's services and facilities for both pleasure and serious study.

Concord Public Library

Late in 1958 a new bookmobile was received. However, it had no effect on service or circulation in 1958, as it had only two weeks on the road then. It will be able to provide far better service in 1959 due to the addition of two new stops; Garrison School in West Concord and Eastman School in East Concord.

With the extension of service, the present registration is 19,297, or 68.84 percent of our total population, and much of this 6,885 gain represents people in outlying areas who formerly did not have easy access to books. Of this total, 3317 are children under junior high school age.

In 1958, 275,790 volumes were borrowed, which means an average of 9.85 per capita, or 14.35 per registered borrower. It is interesting to note that 31 percent of books circulated or 85,774 were children's books.

The Branch Division made two weekly visits to the Concord Hospital, and provided books at the Alcoholics Division, to several nursing homes and shut-ins.

In 1958 about 7500 questions were answered in the Reference Division and over 2200 in the Young People's Division.

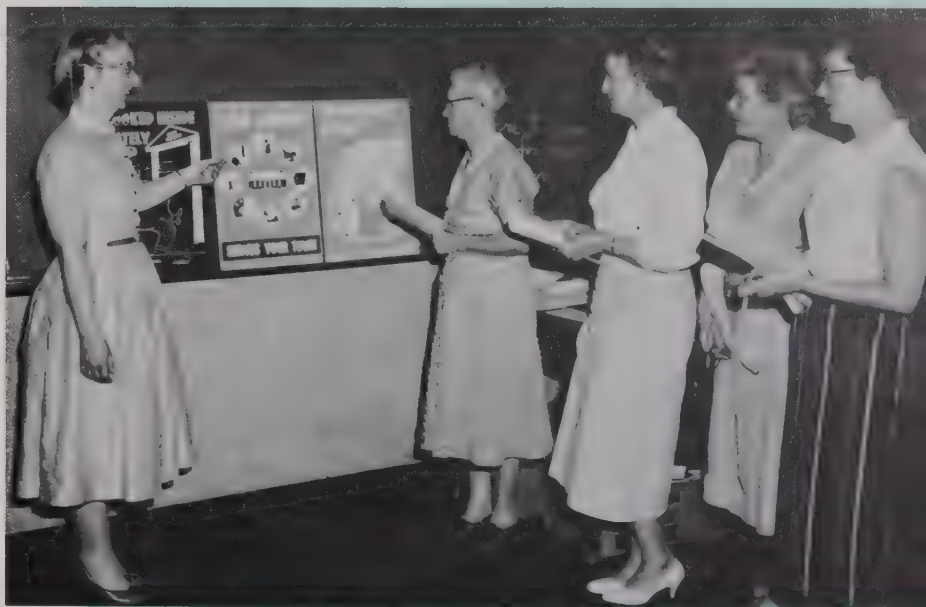
In 1958, 6065 books were added, of which 249 were gifts; 1507 were discarded, making a net gain of 4558, and a total collection of 84,533 volumes. Of these 15,238 are children's books. The phonograph record collection is growing slowly and being well used; 2458 records were circulated in 1958, a gain of 645 over 1957, not bad with a collection of only 175 records.

Other services offered by the library include 26 story hours for younger children with an attendance of 500, 12 film programs for children with an attendance of 270, and five for adults, as well as a special film program for the children, also 21 library-sponsored discussion groups, 36 meetings of two reading clubs, six classes for mothers of preschool children. The library also provided meeting rooms for 47 university extension classes and 176 other groups. There were four Sunday afternoon meetings, including an Open House during National Library Week in March.

A new service offered by the library is access to a film collection from which the library can borrow films for any group on request.

About 40 exhibits and special book collections were arranged, with particular attention given to National Library Week in the spring, to Book Week in the fall, and to Christmas. Weekly articles were written by staff members for the Concord Monitor-Patriot, and a weekly list of library activities published. Members of the staff attended several professional meetings, and nearly 100 other meetings in connection with their library responsibilities.

All this was done at a cost of \$57,938.68 to the city of Concord, with the library paying \$29,000 in addition out of its trust funds and fees. This is less than \$2.00 per capita, or less than the cost of one book which now averages \$3.50 per copy.



Librarians attend UNH course. — The many services required of today's libraries are pointed out by Instructor, Miss Margery Stroud of the State Library, to librarian students, (L to R) Mrs. Henry B. Pratt, Antrim; Mrs. James A. Hanley, Franklin; Mrs. Eva Vogel, Berlin; and Mrs. Ralph Wiggin Jr., Bedford; as part of three-week library techniques course for small-town librarians.



Modern structure at White Park . . . the scene of many recreation activities, serves as skate shelter and bath house.

Recreation and Parks Dept.

The ten week summer playground program on nine playgrounds featured arts and crafts projects, sports and games tournaments and leagues, story-telling and dramatics, trips and special events. The seven pools held daily instructional periods and competitive events as well as free swimming. Special summer events included: band concerts, 4th of July celebrations, peanut carnival, baseball for boys who did not make Little League, state junior olympics, city olympics, physical fitness tests, recreation revue, Sunapee Lake trip, junior swim meet, rotary city swim meet, state swim meet, trip to Portsmouth pool.

Adult programs conducted were as follows: sewing, oil painting, wood-working, rug braiding, auto shop, leather carving, Sunset Club for senior citizens, men's basketball league, men's summer basketball league, house-wife's bowling league, men's touch football, adult swim class, women's sports night, women's softball, women's volleyball, men's hockey, women's slimnastics, interior decorating, indoor golf classes, amateur radio.

Children and youth programs: two play schools, two junior choruses, two junior archery classes, rope skipping, basic rifle marksmanship, judo, junior rifle club, neighborhood square dances at seven schools, two boys' basketball programs, social dance class, bi-weekly teenage record hops, Penacook High School square dance classes, figure skating classes, talent showcase programs for shut-ins, high school bowling, midget football league, girls' field hockey, Halloween parties and Jack O'Lantern Ball, girls' softball, bike hikes, girls' soccer, movies, spring after-school playgrounds, five tennis clinics, high school golf lessons, ballet, junior hockey, baseball clinic for coaches and players, nature series, two square dance festivals, three children's craft workshops, Easter egg hunt, ski lessons.

Winter Carnival events included: ski races for all ages, family skating party, Jaycee Silver Skate Derby, sled and flying saucer races, basketball games, Carnival Ball.

Attendance: Skating White Park - 19,678; estimated for other skating areas - 10,000; band concerts and fireworks - 12,000; playgrounds - 28,690; pools - 38,748; other programs - 32,511. These figures are actual peak counts and do not allow for the number of participants coming before or after the count was made, which is considerable at the swimming pools and skating rink.



GOLF COURSE OPERATION: Expenditure — \$8672

Beaver Meadow Golf Course took in total receipts of \$7596. This is the largest yearly income ever realized from the course. Memberships: adult 138, junior 12, family 6, total 156. Daily fee players, 3698. Total rounds played 19,718. Net cost \$1076. Net cost per round $5\frac{1}{2}$ c.

MAINTENANCE: Expenditure — \$39,706

The function of the Recreation and Parks Department provides a variety of wholesome recreational opportunities on a year-round basis for the citizens of Concord of all ages and both sexes. Many important capital improvements were made, and a comprehensive program was carried on under the direction of the two full-time activities supervisors on the department staff.

CAPITAL IMPROVEMENTS: Expenditure — \$70,669

The construction of the new combination skate shelter and bath house at White Park was the most important new improvement in the park system. It was dedicated by Mayor Johnson on December 7th, and went into immediate use by the hundreds of skaters on the pond. Other 1958 capital improvements included: an asphalt deck and other improvements to the Garrison Park pavilion, a new heating system and structural framing for the East Concord Fire Station, an acoustical ceiling and other improvements to the West Street Ward House, perimeter fencing installed at West Street and Fletcher-Murphy playgrounds, the completion of the new No. 2 hole at Beaver Meadow municipal golf course, installation of the back stop and a start made on the new baseball diamond at the Heights playground, and the installation of two new sections of bleachers at Memorial Field. Considerable land was purchased for the new Heights playground.

RECREATION PROGRAMS: Expenditure — \$25,317

The scope and variety of the programs offered by this department compares favorably with any municipal department in the New England area. 1958 was the only year in which the two fulltime activities supervisor positions

were filled continuously throughout the year by the same people. Persons with this training are in demand, and the turnover is rapid. The continuity achieved in 1958 is reflected in the program offerings.

This department maintains the following facilities: Beaver Meadow Golf course, Memorial Athletic Field, Rolfe, White, and Rollins Parks, East Concord, Heights, Garrison, Kimball, Fletcher-Murphy, and West Street playgrounds, White Park Administration building and garage, West Street Ward House, East Concord Fire Station, seven swimming pools, White Park skating pond and hockey rink and six other skating rinks, over 20 other small park and roadside areas. The maintenance crew consists of eight fulltime men plus three temporary laborers. Equipment includes three trucks, two tractors and gang mowers, several hand power mowers.

GROUPS USING DEPARTMENT FACILITIES: Facilities were maintained for use not only by department sponsored activities, but also by over 75 different groups.

Indoor: Girl scout and brownie troops, boy scout troops, over 20 adult clubs and groups.

Outdoor: Eight varsity sport teams from Concord High School, St. John's and Penacook, over 25 boys baseball teams from Little League, Babe Ruth and Junior Legion and C.Y.O., 10 adult softball teams, Sunset League baseball teams, State Hospital swim classes, Y.M.C.A. day camp, Rundlett Junior High tennis and softball teams, Morrill School physical education classes, numerous church and school outings.

Total estimated attendance in indoor facilities - 12,956, outdoor facilities - 34,710. This does not include spectators or any non-scheduled (walk-on) use of the parks.

This department acknowledges the use of Concord School Department facilities for indoor programs in exchange for school use of parks. Other facilities used: Penacook High School, Penacook Youth Center.

Expenditure for Administration — \$11,985

Water Department

EXPENDITURES	
Operation and Maintenance	\$157,815.78
Capital Investment	86,187.54

PERSONNEL	
Thirty full time employees	



Water consumption for 1958 amounted to 1,247,579,500 gallons, or an average of 3,418,026 gallons per day (about 120 gallons per person daily). This consumption was 181,705,700 gallons less than in 1957, this decrease was a result of Brezner Tanning, in Penacook, taking a portion of their process water from the river.

Penacook Lake failed to fill to overflow level for the second year in succession. Lack of normal rainfall caused the elevation of the Lake to drop to a point nine feet below spillway elevation. At the end of the year the elevation was still $7\frac{1}{2}$ feet below overflow and abundant rainfall will be needed in the Spring of 1959 to assure an ample supply for next year. The Suncook Well Field was pumped constantly all year and the 196,027,500 gallons from this source helped materially in averting a water shortage.

The construction of the new Chemical Feeding Addition to the West Concord Pumping Station and the installation of equipment was completed in August. At this time the program of adding an alkali to the water for P.H. Control was started. Under this program, the alkali will counter-act the slight acidity of the water and cut down corrosion in the mains and also in brass and copper pipes.

The program of cleaning water mains was started in 1958. A contract was awarded to Pittsburgh Pipe Cleaner Company (the low bidder) in the amount of \$23,936.50 for cleaning 48,750 feet of mains ranging in size from six inch through 20 inch pipe. In order to clean mains in West Concord as soon as possible, work on this project was started on November 15th.

Progress on this project was normal until Thanksgiving when the cleaning tool or "Rabbit" (so called) became lodged in the 20 inch main somewhere between Swenson Granite Company and the Concord Dairy Bar. In spite of all the ideas, methods and efforts of the Contractor, Engineers and Water Department, the "Rabbit" was not found and recovered until December 16th. On December 17th the cleaning of the 20 inch main was completed to the Prison. As this completed the cleaning of mains in West Concord and because December had turned into the coldest December in over 40 years, this project was closed down until the Spring of 1959. In this period 7,938 feet of 20 inch main and 3,535 feet of six inch mains were cleaned.

Laid 8,030 feet of cement lined cast iron pipe, six and eight inches in diameter. Extensions amounted to 6,749 feet of eight inch pipe and relaid mains accounted for 1,281 feet of six inch pipe.

MAJOR 1958 CONSTRUCTION PROJECTS:

Extensions were laid in Allard Street, Old Turnpike Road, Springfield Street, East Side Drive, Conant Park Drive, Industrial Park Drive and Ledge Circle.

Dakin Street was relaid and portion of High Street in Penacook was relaid.

New eight inch pipe was laid under the Everett Turnpike at Carpenter Street in East Concord.

Set 13 new hydrants, replaced four old hydrants (776 hydrants in system).

Set 22 main line valves (1,646 valves now in system).

Laid 89 new service connections, relaid 59 old service connections, (5,999 services now in use).

Set 94 new meters, replaced 64 old meters (5,392 meters now in service).

Office and wash room at Soucook pumping station painted by department personnel.

Interior of Columbus Avenue pumping station painted by department personnel.

Elevated tank in East Concord painted by contractor.

Repaired 55 leaks — 26 on mains and 29 on service connections.

The department acquired the following equipment:

$\frac{1}{2}$ ton truck with utility body

$2\frac{1}{2}$ ton chassis and cab

Valve inserting machine

125 C.F.M. air compressor, trailer mounted.

FINANCE

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BALANCE SHEET — GENERAL AND RELATED FUNDS

December 31, 1958

GENERAL FUND ASSETS

<u>Cash:</u>			
Concord National Bank - General Account.....	61,751.80		
Imprest Funds.....	1,049.41		
Concord National Bank - Payroll Account.....	10,000.00		
Cash for Payment of Bonds & Coupons.....	265.50		
Cash in Other Banks.....	94,385.64		
Temporary Investments.....	298,458.27	465,910.62	
<u>Taxes Receivable:</u>			
Current Year Levy - Property.....	334,418.57		
Current Year Levy - Polls.....	4,932.00		
Total Current Year.....	339,350.57		
Less: Reserve for Abatements.....	28,842.39	310,508.18	
Prior Years Levies - Property.....	4,669.69		
Prior Years Levies - Polls.....	378.20		
Taxes Bought by City Unredeemed.....	55,456.31		
Total Prior Years & Unredeemed.....	60,504.20		
Less: Reserve for Non-Realization....	27,230.04	33,274.16	343,782.34
<u>Accounts Receivable:</u>			
Water & Sewer Rentals.....	72,800.47		
Departmental Receivables.....	20,019.12		
Cemetery Receivables.....	3,729.16	96,548.75	
Less: Reserves for Non-Realization....		23,748.28	72,800.47
<u>Stores Accounts:</u>			
Stationery & Supplies Inventory.....	5,282.12		
Postage Meter Inventory.....	112.97	5,395.09	
Less: Reserves for Non-Realization....		5,395.09	-0-
<u>Tax Deeded Properties:</u>			
	1,531.58		
Less: Reserve for Non-Realization....	1,531.58		-0-
<u>State Head Taxes Receivable:</u>			
Current Year.....	17,520.00		
Prior Years.....	1,180.79	18,700.79	
Due from other funds.....		1,927.69	
Loan to Special Assessment Fund.....		4,524.00	
Total General Fund Assets.....		907,645.91	

TRUST FUND ASSETS

Cash - Concord National Bank.....	7,342.04		
Investments.....	737,643.05	744,985.09	

CAPITAL FUND ASSETS (Municipal & School)

*Bond Requirements - Future Years			
Municipal.....	847,000.00		
School.....	1,754,000.00	2,601,000.00	

BOND FUND ASSETS

Cash - Concord National Bank.....	40,067.64		
Investments.....	198,729.11		
Accounts Receivable.....	11,768.90	250,565.65	
GRAND TOTAL - ASSETS.....		4,504,196.65	

* Does not include Debt Payable from Water, Sewer, Parking Meter or Special Assessment Funds

GENERAL FUND LIABILITIES

<u>Accounts Payable:</u>			
Unpresented Coupons.....	265.50		
Payroll Deductions.....	25.64		
Current Vouchers Payable.....	34,296.12	34,587.26	
<u>Unexpended Appropriations:</u>			
Union School District.....	533,094.07		
Interest - Union School District Bonds.....	18,567.47		
Penacook School District.....	35,821.34		
Library Earmarked Income.....	126.17		
Reserved for Encumbrances.....	2,719.46	590,328.51	
<u>Due to Other Funds:</u>			
Water Fund.....	92,828.22		
Sanitary Sewer Fund.....	64,003.44		
Parking Meter Fund.....	59,972.10		
Equipment & Stores Fund.....	23,531.59	240,335.35	
<u>Advance Deposits:</u>			
Taxes Collected in Advance.....	50.00		
Options, Plans, etc.....	1,985.17	2,035.17	
<u>Taxes Due to State:</u>			
Head Tax Levy of 1958.....	23,607.60		
Timber Yield Tax - a/c Debt Retirement Fund	650.23	24,257.83	
Total General Fund Liabilities.....		891,544.12	
Current Surplus.....		16,101.79	
Total General Fund Liabilities.....		907,645.91	

TRUST FUND LIABILITIES

Principal.....	718,088.45		
Accumulated Income.....	26,896.64	744,985.09	

CAPITAL FUND LIABILITIES (Municipal & School)

<u>*Long-Term Debt</u>			
Bonded Debt.....	2,569,000.00		
Notes Payable.....	32,000.00	2,601,000.00	

BOND FUND LIABILITIES

Reserve for Construction or Equip. Authorized - General	62,737.64		
Sanitary Sewer Construction Authorized...	56,152.37		
Reserve for Encumbrances.....	128,322.16		
Vouchers Payable.....	1,425.79		
Due to Other Funds.....	1,927.69	250,565.65	
GRAND TOTAL - LIABILITIES.....		4,504,196.65	

STATEMENT OF CURRENT SURPLUS — GENERAL FUND

For the Year Ended December 31, 1958

Unappropriated Balance, December 31, 1957.....		34,870.17	
Applied to 1958 Budget.....		<u>34,000.00</u>	
Balance Remaining.....			870.17
1958 Budget Surplus:			
Unencumbered Balance of Appropriations.....	44,552.99		
Excess of Actual over Estimated Revenue.....	<u>6,676.25</u>		51,229.24
Plus: Excess Reserves Liquidated			
Reserve against Prior Year Taxes & Unredeemed Taxes	4,964.00		
Reserve against Stores Accounts.....	<u>340.88</u>	5,304.88	
			<u>57,404.29</u>
Less:			
Adjustment of Reserve against Accts.Rec. to 100%	12,102.02		
Adjustment of Reserve against Tax Deeded Property	97.59		
Transfer to Equipment Maintenance and Replacement			
Fund to take care of accumulated Operating Deficit	<u>29,102.89</u>	41,302.50	
Total Current Surplus as of December 31, 1958....		16,101.79	
To be applied to 1959 Budget.....		<u>15,000.00</u>	
Balance Remaining for Minor Adjustments.....			<u>1,101.79</u>

ANALYSIS OF DEBT MATURITIES

Due in	Municipal	School	Water	San.Sewers	Parking Areas
1959	105,500.00	150,000.00	18,000.00	30,000.00	34,000.00
1960	105,500.00	149,000.00	18,000.00	30,000.00	34,500.00
1961	105,500.00	134,000.00	18,000.00	30,000.00	34,500.00
1962	105,500.00	134,000.00	18,000.00	30,000.00	34,500.00
1963	105,500.00	134,000.00	18,000.00	30,000.00	34,500.00
1964	95,500.00	119,000.00	18,000.00	30,000.00	14,500.00
1965	95,500.00	104,000.00	18,000.00	30,000.00	14,500.00
1966	45,500.00	90,000.00	18,000.00	20,000.00	14,500.00
1967	41,500.00	90,000.00	10,000.00	20,000.00	14,500.00
1968	41,500.00	90,000.00	10,000.00	20,000.00	14,500.00
After 1968	-0-	560,000.00	10,000.00	-0-	-0-
	<u>847,000.00</u>	<u>1,754,000.00</u>	<u>174,000.00</u>	<u>270,000.00</u>	<u>245,000.00</u>

STATEMENT OF LONG TERM DEBT — ALL FUNDS

December 31, 1958

Municipal:	Date of Issue	Date of Maturity	Int. Rate	Paid in 1958		Balance Dec. 31, 1958
				Principal	Interest	
Signal System.....	1948	1958	1.25	23,000.00	143.75	-0-
Equip. & Improve....	1949	1958	1.50	25,000.00	187.50	-0-
Equip. & Improve....	1953	1965	2.00	60,000.00	9,200.00	400,000.00
Airport Hangar....	1956	1966	2.60	4,000.00	936.00	32,000.00
Improve. & Land....	1957	1968	2.90	-0-	9,135.00	315,000.00
Improve. & Land....	1958	1968	1.90	-0-	950.00	100,000.00
				<u>112,000.00</u>	<u>20,552.25</u>	<u>847,000.00</u>
School:						
High School.....	1925	1965	4.25	14,000.00	4,760.00	98,000.00
Additions & Renov.	1954	1964	1.20	30,000.00	2,340.00	165,000.00
Jr. High & Others...	1955	1975	2.10	80,000.00	30,240.00	1,360,000.00
Dame School Add....	1957	1960	3.00	16,000.00	1,139.75	31,000.00
Dewey School Renov.	1958	1968	2.30	-0-	-0-	100,000.00
				<u>140,000.00</u>	<u>38,479.75</u>	<u>1,754,000.00</u>
Self-Liquidating:						
Water Constr.&Land.	1949	1969	1.75	10,000.00	2,012.50	110,000.00
Parking Areas.....	1953	1963	1.50	20,000.00	1,650.00	100,000.00
*Sanitary Sewer Con.	1955	1965	2.10	10,000.00	1,680.00	70,000.00
#Water Constr.....	1955	1966	2.10	8,000.00	1,512.00	64,000.00
#Parking Areas.....	1957	1968	2.90	-0-	4,205.00	145,000.00
San.Sewer Constr....	1958	1968	1.90	-0-	1,900.00	200,000.00
				<u>48,000.00</u>	<u>12,959.50</u>	<u>689,000.00</u>
TOTAL				<u>300,000.00</u>	<u>71,991.50</u>	<u>3,290,000.00</u>
*Approx. 6% Payable from Special Assessments.						
#Approx. 50% " " " " " "						

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the City of Concord for the fiscal year ended December 31, 1958, and found them to be in good order. In our opinion, the Exhibits included herewith reflect the true financial condition of the City on December 31, 1958, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler
Director
DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

STATEMENT OF REVENUES - GENERAL FUND

For the Year Ended December 31, 1958

	Budget	Revenues	Excess	Deficiency
	Estimate	Realized		
<u>Local Taxes</u>				
Added Taxes, Prior Yrs.-Prop....	-0-	675.67	675.67	
Poll....	200.00	290.00	90.00	
Interest, Penalties & costs....	9,000.00	9,979.24	979.24	
Auto Permits.....	145,000.00	138,332.40		6,667.60
Rent & Profit Tax-Deeded Prop..	-0-	-0-		
Timber Severance Tax.....	2,000.00	614.78		1,385.22
	156,200.00	149,892.09		6,307.91
<u>State Tax Contributions</u>				
Railroad Tax.....	12,000.00	10,901.66		1,098.34
Savings Bank Tax.....	12,000.00	12,976.94	976.94	
Interest & Dividend Tax.....	85,000.00	88,709.60	3,709.60	
Loss of Taxes-State Forests....	15.00	25.13	10.13	
	109,015.00	112,613.33	3,598.33	
<u>Licenses & Permits</u>				
Bicycle Registrations.....	500.00	512.75	12.75	
Taxi Licenses.....	400.00	358.50		41.50
Health Licenses.....	375.00	363.00		12.00
Amusement Licenses.....	2,500.00	1,872.25		627.75
Police & Protective Licenses..	130.00	122.00		8.00
Prof. & Occupational Licenses..	130.00	113.00		17.00
	4,035.00	3,341.50		693.50
<u>Registration Fees & Permits</u>				
Marriage Licenses.....	950.00	933.00		17.00
Recording Fees-Legal Documents.	3,100.00	3,008.30		91.70
Filing Fees.....	90.00	110.00	20.00	
Sundry Fees-City Clerk.....	600.00	622.60	22.60	
Dog Licenses.....	4,500.00	4,627.70	127.70	
	9,240.00	9,301.60	61.60	
<u>Departmental Service Charges</u>				
Rent of Buildings.....	1,600.00	4,611.57	3,011.57	
Comfort Station Concession....	400.00	348.09		51.91
Golf Fees.....	6,500.00	7,596.00	1,096.00	
Mem. Field Royalties & Concess..	420.00	121.61		298.39
Misc. Dept. Service Charges....	1,600.00	2,357.75	757.75	
Police Dept. Ambulance Charges.	1,350.00	1,282.00		68.00
Airport-Rent.....	10,480.00	9,869.66		610.34
Airport-Concessions.....	150.00	170.70	20.70	
Fines & Forfeits.....	15,000.00	18,228.66	3,228.66	
Comm. on Head Tax Collections..	6,200.00	5,367.25		832.75
Weights & Measures, Fees.....	500.00	493.56		6.44
	44,200.00	50,446.85	6,246.85	
<u>Unclassified</u>				
Sale of Property.....	800.00	26.00		774.00
All Other.....	500.00	158.52		341.48
Interest Income.....	-0-	2,231.43	2,231.43	
	1,300.00	2,415.95	1,115.95	
TOTAL MISC. REVENUES.....	323,990.00	328,011.32	4,021.32	
<u>Current Year Property & Polls</u>				
Property Tax.....	3,095,947.98	3,098,173.14	2,225.16	
Poll Taxes.....	21,000.00	21,204.00	204.00	
National Bank Stock Tax.....	6,000.00	6,225.77	225.77	
	3,122,947.98	3,125,602.91	2,654.93	
<u>TOTAL REVENUE</u>	<u>3,446,937.98</u>	<u>3,453,614.23</u>	<u>6,676.25</u>	

STATEMENT OF APPROPRIATIONS AND EXPENDITURES - GENERAL FUND

For the Year Ended December 31, 1958

	Current Yr. Appropriation	Other Credits	Transfers	Total Available	Net Expenditures	Carried Fwd. to '59	Unencumbered Bal. to Surplus
<u>General Government:</u>							
City Manager.....	700.00	700.00	700.00	-0-
Mayor.....	13,472.00	- 400.00	13,072.00	12,571.74	500.26
City Clerk.....	12,575.00	- 349.00	12,226.00	12,219.97	6.03
City Auditor.....	16,270.00	- 290.00	15,980.00	15,704.75	275.25
City Treasurer.....	11,125.00	230.00	11,355.00	11,350.55	4.45
City Collector.....	14,652.00	60.00	14,712.00	14,694.26	17.74
Assessing Department.....	30,563.00	30,563.00	24,873.94	5,689.06
Board of Aldermen.....	4,800.00	- 100.00	4,700.00	4,680.34	19.66
City Solicitor.....	3,586.00	400.00	3,986.00	3,810.68	175.32
Elections.....	6,603.00	- 295.00	6,308.00	6,291.30	16.70
Municipal Court.....	6,100.00	6,100.00	6,100.00	-0-
Planning Department.....	12,660.00	-1,050.00	11,610.00	9,615.72	1,994.28
Operation of City Hall.....	14,914.00	1,835.00	16,749.00	16,727.84	21.16
Independent Audit.....	1,000.00	1,000.00	924.79	75.21
Zoning Board of Adjustment.....	302.00	302.00	300.17	1.83
Reports & Printing.....	4,555.00	920.00	5,475.00	5,422.86	52.14
Repairs to City Buildings.....	1,200.00	9.00	1,209.00	1,208.2377
Personnel & Purchasing.....	3,340.00	3,340.00	2,506.77	833.23
	<u>158,417.00</u>		<u>970.00</u>	<u>159,387.00</u>	<u>149,703.91</u>		<u>9,683.09</u>
<u>Protection of Persons & Property:</u>							
Police Department.....	214,392.00	214,392.00	211,607.13	2,784.87
Fire Department.....	248,162.00	248,162.00	244,306.73	480.00	3,375.27
Probation Officer.....	540.00	540.00	506.08	33.92
Blister Rust Control.....	400.00	400.00	398.60	1.40
Civil Defense.....	958.00	958.00	947.03	10.97
Engineering Inspection.....	11,770.00	11,770.00	10,608.70	1,161.30
	<u>476,222.00</u>			<u>476,222.00</u>	<u>468,374.27</u>	<u>* 480.00</u>	<u>7,367.73</u>
<u>Health:</u>							
Health Department.....	4,568.00	27.00	4,595.00	4,583.72	11.28
Sanitary Inspection.....	5,702.00	- 27.00	5,675.00	5,643.50	31.50
Concord District Nursing.....	4,500.00	4,500.00	4,500.00	-0-
Penacook District Nursing.....	200.00	200.00	200.00	-0-
Concord Hospital.....	27,600.00	27,600.00	27,600.00	-0-
	<u>42,570.00</u>		<u>-0-</u>	<u>42,570.00</u>	<u>42,527.22</u>		<u>42.78</u>
<u>Sanitation & Waste Removal:</u>							
Comfort Station.....	6,100.00	6,100.00	5,771.65	328.35
Refuse Collection & Disposal.....	98,050.00	5,409.00	103,459.00	103,458.3763
Table Garbage Removal.....	12,000.00	12,000.00	12,000.00	-0-
Street Cleaning.....	50,250.00	6,479.00	56,729.00	56,728.3070
	<u>166,400.00</u>		<u>11,888.00</u>	<u>178,288.00</u>	<u>177,958.32</u>		<u>329.68</u>
<u>Public Service Enterprises:</u>							
Cemetery Administration.....	10,266.00	542.00	10,808.00	10,805.51	2.49
Cemetery Maintenance.....	25,830.00	(a) 33,800.00	583.00	60,213.00	60,211.51	1.49
Airport.....	12,836.00	2,174.00	15,010.00	15,007.96	2.04
	<u>48,932.00</u>	<u>33,800.00</u>	<u>3,299.00</u>	<u>86,031.00</u>	<u>86,024.98</u>		<u>6.02</u>

STATEMENT OF APPROPRIATIONS AND EXPENDITURES - Continued

	Current Yr. Appropriation	Other Credits	Transfers	Total Available	Net Expenditures	Carried Fwd. to '59	Unencumbered Bal. to Surplus
<u>Highways & Sidewalks:</u>							
Highway Maintenance.....	147,700.00	- 3,866.00	143,834.00	143,833.3565
Snow Removal & Sanding.....	125,000.00	- 5,287.00	119,713.00	119,712.9703
Sidewalk Maintenance.....	10,180.00	1,930.00	12,110.00	12,109.1585
Storm Sewer Maintenance.....	4,000.00	167.00	4,167.00	4,166.8713
Street Lighting.....	58,000.00	2,963.00	60,963.00	60,962.0595
Engineering & Public Works Administration..	35,400.00	- 3,212.00	32,188.00	30,648.89	400.00	1,139.11
	380,280.00	- 7,305.00	372,975.00	371,433.28	* 400.00	1,141.72
<u>Libraries:</u>							
Current Year Budget.....	59,103.00	(a) 29,000.00	88,103.00	86,938.68	* 51.46	1,112.86
Walker Fund - Special Account.....		(b) 134.17	134.17	8.00	126.17	-0-
	59,103.00	29,134.17	88,237.17	86,946.68	177.63	1,112.86
<u>Charities:</u>							
Administration - Concord.....	9,005.00	9,005.00	8,942.52	62.48
Administration - Penacook.....	1,660.00	1,660.00	1,654.39	5.61
General Relief.....	9,800.00	650.00	10,450.00	9,901.11	* 188.00	360.89
Boarding Home Care - Adults.....	4,000.00	- 1,750.00	2,250.00	762.50	1,487.50
Boarding Home Care - Children.....	4,000.00	- 800.00	3,200.00	2,968.82	231.18
Hospital & Medical Care.....	3,000.00	1,500.00	4,500.00	3,670.67	829.33
Old Age Assistance.....	45,000.00	2,560.00	47,560.00	46,574.17	985.83
Aid to Dependent Soldiers.....	9,000.00	- 2,160.00	6,840.00	6,466.23	373.77
Aid to Permanently & Totally Disabled.....	5,000.00	5,000.00	3,877.68	1,122.32
Family Service Bureau.....	350.00	350.00	350.00	-0-
	90,815.00	-0-	90,815.00	85,168.09	188.00	5,456.91
<u>Recreation:</u>							
Administration.....	11,529.00	500.00	12,029.00	11,985.12	43.88
Playground Activities.....	12,303.00	- 200.00	12,103.00	11,979.65	123.35
Indoor Centers Activities.....	6,928.00	- 300.00	6,628.00	5,864.34	763.66
Special Activities.....	8,024.00	1,421.25	- 500.00	8,945.25	8,894.34	50.91
Golf Course Activities.....	2,591.00	2,591.00	2,475.95	115.05
Park Maintenance.....	19,496.00	400.00	-1,780.00	18,116.00	17,032.90	1,083.10
Playground Maintenance.....	4,813.00	- 800.00	4,013.00	3,645.35	367.65
Golf Course Maintenance.....	7,310.00	- 400.00	6,910.00	6,196.26	713.74
Other Facilities Maintenance.....	8,064.00	3,260.00	11,324.00	11,316.41	7.59
General Maintenance.....	7,942.00	220.00	8,162.00	8,111.63	50.37
	89,000.00	1,821.25	-0-	90,821.25	87,501.95	3,319.30
<u>Unclassified:</u>							
Patriotic Celebration.....	980.00	980.00	970.42	9.58
Employees Retirement Contribution.....	30,000.00	30,000.00	28,429.79	1,570.21
New England Council.....	60.00	60.00	60.00	-0-
Interest - Temporary Loans.....	12,300.00	-3,451.00	8,849.00	5,332.89	3,516.11
Care of Clock - Penacook.....	120.00	120.00	120.00	-0-
Christmas Decorations.....	1,100.00	1,100.00	1,000.00	100.00
Special Assessment.....	340.00	36.00	376.00	375.8020
New Hampshire Municipal Association.....	504.00	504.00	503.5743
Booklet to Advertise City.....	1,200.00	1,200.00	1,200.00	-0-
	46,604.00	-3,415.00	43,189.00	37,992.47	5,196.53

STATEMENT OF APPROPRIATIONS AND EXPENDITURES - Continued

	Current Yr. Appropriation	Other Credits	Transfers	Total Available	Net Expenditures	Carried Fwd. to '59	Unencumbered Bal. to Surplus
Debt Service:							
Payment of Bonds.....	91,200.00	(a) 20,800.00	112,000.00	112,000.00	-0-
Interest on Bonds.....	20,863.00	20,863.00	20,552.25	310.75
	<u>112,063.00</u>	<u>20,800.00</u>		<u>132,863.00</u>	<u>132,552.25</u>		<u>310.75</u>
Capital Outlay:							
Town Road Aid, Apportionment "A".....	4,780.00	-1,000.00	3,780.00	3,696.63	81.37
Sidewalk Construction.....	2,500.00	(a) 2,439.55	700.00	5,639.55	5,050.98	588.57
Storm Sewer Construction.....	4,000.00	(a) 2,828.40	6,828.40	6,278.81	549.59
Other Highway Construction, Misc.....	5,000.00	(a) 1,132.94	1,300.00	7,432.94	7,317.28	115.66
Cemetery Construction.....	-0-	(a) 1,524.83	1,524.83	1,524.83	-0-
Widen North State Street.....	5,000.00	-5,000.00	-0-	-0-	-0-
Playground Development - Heights.....	5,000.00	5,000.00	4,859.19	140.81
Recreation Dept. - Misc. Construction.....	4,000.00	(b) 328.95	4,328.95	4,090.03	238.92
Airport Runways - Sealing & Patching.....	10,000.00	-2,000.00	8,000.00	8,000.00	-0-
Airport - Completion of Construction.....	9,000.00	(a) 8,442.45	17,442.45	17,442.45	-0-
Bath-Skate House - Completion.....	2,000.00	2,000.00	1,987.11	12.89
Building Renov. & Repairs, City Hall & Auditor	10,000.00	10,000.00	6,334.74	3,665.26
" " " Pub. Works Dept.....	2,460.00	2,460.00	1,573.61	886.39
" " " Rec. & Parks Dept.....	6,200.00	6,200.00	6,093.56	106.44
" " " Fire Dept.....	7,000.00	7,000.00	3,994.51	3,005.49
" " " Library.....	4,000.00	4,000.00	3,671.22	328.78
" " " Kimball School.....	-0-	(a) 10,394.54	10,394.54	10,394.54	-0-
Revision of Ordinances.....	2,500.00	2,500.00	414.38	1,600.00	485.62
Equipment - Civil Defense.....	-0-	(b) 198.00	198.00	194.04	3.96
" - Finance Dept.....	1,180.00	263.00	1,443.00	1,441.15	1.85
" - Fire Dept.....	2,200.00	(b) 227.00	2,427.00	2,366.84	60.16
" - Recreation & Parks.....	1,900.00	(b) 67.60	1,967.60	1,947.86	19.74
" - Public Works Dept.....	4,650.00	4,650.00	4,628.88	21.12
" - Cemetery Dept.....	220.00	300.00	520.00	520.00	-0-
" - Library (Bookmobile).....	10,500.00	10,500.00	10,229.00	271.00
	<u>104,090.00</u>	<u>27,584.26</u>	<u>-5,437.00</u>	<u>126,237.26</u>	<u>114,053.64</u>	<u>*1,600.00</u>	<u>10,583.62</u>
TOTAL MUNICIPAL.....	1,774,496.00	113,139.68	-0-	1,887,635.68	1,840,237.06	2,845.63	44,552.99
Payments to Other Governmental Units:							
County Tax.....	174,533.57	174,533.57	174,533.57
Union School District - Operating.....	1,233,094.07	536,656.76	(b) 1,769,750.83	1,769,750.83	1,236,656.76	533,094.07
" " " - Bonds & Notes.....	140,000.00	140,000.00	140,000.00
" " " - Int. on Bonds & Notes.....	37,993.00	(a) 384.22
		(b) 18,670.00	57,047.22	38,479.75	18,567.47
Penacook School District.....	120,821.34	(b) 34,033.26	154,854.60	119,033.26	35,821.34
Total Other Governmental Units.....	<u>1,706,441.98</u>	<u>589,744.24</u>	<u>-0-</u>	<u>2,296,186.22</u>	<u>1,708,703.34</u>	<u>#587,482.88</u>
GRAND TOTAL.....	3,480,937.98	702,883.92	-0-	4,183,821.90	3,548,940.40	590,328.51	44,552.99
Carried Forward to 1959							
(a) Expendable Income	112,568.18					126.17	
(b) Brought Fwd. from 1957	590,315.74					2,719.46	
	<u>702,883.92</u>					<u>587,482.88</u>	
						<u>590,328.51</u>	

STATEMENT OF ASSESSMENTS - GENERAL FUND

For the Year Ended December 31, 1958

Warrant for	City	Penacook	Total	Amount to Be Raised	Rate per \$1000. City Penacook
Municipal Purposes.....	47,543,516.00	3,561,835.00	51,105,351.00	1,426,510.08	27.90 27.90
Union School District.....	47,555,116.00	47,555,116.00	1,411,087.07	29.68
Penacook School District.....	3,565,735.00	3,565,735.00	120,821.34 33.89
County Purposes.....	47,559,266.00	3,561,835.00	51,121,101.00	174,533.57	3.42 3.42
				<u>3,132,952.06</u>	<u>61.00 65.21</u>

Detail of Valuations

	City	Penacook	Total
Land.....	3,005,300.00	465,230.00	10,114,730.00
Buildings.....	30,059,680.00	2,267,750.00	32,347,430.00
Mill Bldg., Land & Mach.....	3,574,680.00	510,460.00	4,085,100.00
Elec. Utilities.....	1,956,350.00	108,710.00	2,065,060.00
Total Real Estate.....	48,595,910.00	3,443,150.00	48,612,320.00*
Personal Property.....	3,627,646.00	351,705.00	3,979,351.00
Total Real & Personal Prop.....	52,223,556.00	3,794,855.00	52,591,671.00
Levy Exempt Veterans & Blind.....	1,000,000.00	203,000.00	1,403,320.00
Val. for Municipal Warrant.....	47,543,516.00	3,561,835.00	51,105,351.00
Add Prop. Subj. School Tax....	11,600.00	3,900.00	15,500.00
Valuation for School Warrant.....	47,555,116.00	3,565,735.00	51,120,851.00
Val. - Municipal Warrant.....	47,543,516.00	3,561,835.00	51,105,351.00
Add Prop. Subj. County Tax....	29,780.00	-0-	15,750.00
Valuation - County Warrant.....	47,559,266.00	3,561,835.00	51,121,101.00

Computation of Property Tax Requirement for Municipal Purposes

Budget	Original	Supplemental	Total
Operating.....	1,510,743.00	20,000.00	1,530,743.00
Concord Hospital.....	27,600.00	27,600.00
Debt Service.....	112,063.00	112,063.00
Capital Outlay.....	78,590.00	25,500.00	104,090.00
Total.....	1,728,996.00	45,500.00	1,774,496.00
Deductions:			
Surplus, Prior Years....		34,000.00	
Misc. Revenues, (Est.)..		323,990.00	
Poll Tax Warrant.....		22,962.00	
National Bank Stock Tax Warrant		<u>6,225.77</u>	387,177.77
Net Budget Requirement.			1,387,318.23
Add: Reserve for Abate. & Adjust.			39,191.85
To be Raised on Real & Personal Property			<u>1,426,510.08</u>

*Analysis of Personal Property:

Horses, Asses & Mules.....	3,500.00
Cows.....	61,090.00
Other Meat Stock.....	7,560.00
Sheep, Goats & Hogs.....	463.00
Fowl.....	5,973.00
Boats & Launches.....	15,595.00
Trailers.....	101,850.00
Portable Mills & Road Bldg. Mach.	181,070.00
Wood, Lumber, etc.....	12,330.00
Gasoline Pumps & Tanks.....	117,530.00
Sub-Total.....	506,961.00
Stock in Trade.....	3,472,390.00
TOTAL.....	3,979,351.00

Summary of Warrants Submitted to Collector

City, School & County:	Original	Supplemental	Total
Real & Personal Property.....	3,132,952.06	2,412.93	3,135,364.99
National Bank Stock.....	6,225.77	6,225.77
Timber Yield.....	737.74	737.74
Polls.....	22,962.00	242.00	23,204.00
Total Current Year Levies.....	3,162,877.57	2,654.93	3,165,532.50
Property - Prior Years.....	675.67	675.67
Polls - Prior Years.....	290.00	290.00
Total City, School & County.....	<u>3,162,877.57</u>	<u>3,620.60</u>	<u>3,166,498.17</u>
State Head Taxes:			
Current Year Levy.....	73,720.00	705.00	74,425.00
Prior Years Levies.....	930.00	930.00
Total State Head Taxes.....	<u>73,720.00</u>	<u>1,635.00</u>	<u>75,355.00</u>

STATEMENT OF TAXES RECEIVABLE — GENERAL FUND

For the Year Ended December 31, 1958

	1958 Levy	Prior Years	State Head Taxes
Balance, January 1, 1958.....		306,763.09	19,761.65
<u>Taxes Committed to Collector in 1958</u> (Incl. Supplemental):			
Real Estate & Personal Property Tax....	3,135,364.99	675.67	
National Bank Stock Tax.....	6,225.77		
Timber Yield Tax.....	737.74		
Poll Taxes.....	23,204.00	290.00	
Head Taxes.....			75,355.00
Total Charges to Collector...	<u>3,165,532.50*</u>	<u>307,728.76</u>	<u>95,116.65</u>

Accounted for as follows:

Collections to Treasurer (Net of Refunds)	2,815,832.47	281,124.28	69,964.41
Authorized Abatements.....	10,349.46	21,556.59	6,451.45
Balance Uncollected, Dec. 31, 1958....	<u>339,350.57</u>	<u>5,047.89</u>	<u>18,700.79</u>
Total Credits & Balance.....	<u>3,165,532.50</u>	<u>307,728.76</u>	<u>95,116.65</u>
* Taken as current Revenue.....	3,126,217.69		
Reserved for Abatements & Adjustments..	39,191.85		
Reserved for Forest Conservation Aid...	<u>122.96</u>		
	<u>3,165,532.50</u>		

Age Analysis of Uncollected Taxes

	Property Taxes	Poll Taxes	Head Taxes
1952.....	-0-	2.00	-0-
1953.....	-0-	38.00	133.55
1954.....	24.70	52.00	150.45
1955.....	619.00	39.20	100.80
1956.....	507.37	95.00	318.16
1957.....	<u>3,518.62</u>	<u>152.00</u>	<u>477.83</u>
Total Prior Years.....	<u>4,669.69</u>	<u>378.20</u>	<u>1,180.79</u>
1958.....	334,418.57	4,932.00	17,520.00
Grand Total.....	<u>339,088.26</u>	<u>5,310.20</u>	<u>18,700.79</u>

STATEMENT OF TAX SALE ACCOUNTS — GENERAL FUND

For the Year Ended December 31, 1958

<u>Balance Unredeemed, January 1, 1958</u>		
Levy of 1955.....	10,112.17	
Levy of 1956.....	<u>32,419.37</u>	42,531.54
<u>1958 Tax Sale (Levy of 1957).....</u>		<u>50,550.13</u>
		<u>93,081.67</u>
<u>Accounted for as Follows:</u>		
Collections.....	37,046.01	
Authorized Abatements.....	481.76	
Deeded to City.....	<u>97.59</u>	
Total Credits.....		37,625.36
Balance Unredeemed, December 31, 1958		<u>55,456.31</u>
		<u>93,081.67</u>

STATEMENT OF CHANGES IN BALANCES - TRUST FUNDS

For the Year Ended December 31, 1958

	City Cemetery	City Library	Union School Distr. Reserve Fund	Other City & School	Non-City	Total
<u>Principal Account</u>						
Balance, January 1, 1958.....	478,287.53	128,689.24	75,000.00	2,961.73	20,866.45	705,804.95
New Trusts Received.....	10,967.50	10,967.50
Transfer from Income Account.....	315.00	315.00
One Third Sale of Cemetery Lots.....	1,601.00	1,601.00
Loss on Sale of Securities**.....	-300.00	-300.00	-600.00
Balance of Principal December 31, 1958.....	<u>490,556.03</u>	<u>128,704.24</u>	<u>75,000.00</u>	<u>2,961.73</u>	<u>20,866.45</u>	<u>718,088.45</u>
<u>Income Account</u>						
Balance, January 1, 1958.....	14,874.29	9,058.79	209.38	653.68	840.05	25,636.20
Interest & Dividends, 1958.....	19,486.05	6,303.98	2,190.93	127.33	735.15	28,843.44
Two Thirds Sale of Cemetery Lots.....	3,202.00	3,202.00
Income from Trusts Where Principal Held by Others	16,407.99	16,407.99
Total Available.....	37,562.34	31,770.76	2,400.31	781.01	1,575.21	74,089.63
Transfers to General Fund.....	20,945.56	25,022.57	45,968.13
Transfer to Principal Account.....	315.00	315.00
Transfer to Schools.....	35.83	35.83
Direct Grants & Expenses Paid to Outside Parties..	121.00	753.03	874.03
Total Disbursements.....	21,066.56	25,337.57	35.83	753.03	47,192.99
Balance of Accumulated Income On Hand December 31, 1958.....	<u>16,495.78</u>	<u>6,433.19</u>	<u>2,400.31</u>	<u>745.18</u>	<u>822.18</u>	<u>26,896.64</u>
Combined Balances of Principal & Income, Dec. 31, 1958	<u>507,051.81</u>	<u>135,137.43</u>	<u>77,400.31</u>	<u>3,706.91</u>	<u>21,688.63</u>	<u>744,985.09</u>

** Govt. Bonds reinvested for higher yield.

SCHEDULE OF INVESTMENTS - ALL FUNDS

December 31, 1958

	General Fund	Trust Funds	*Sanitary Sewer Fund	*Water Fund	Special Assess. Fund	Total
<u>Savings Banks:</u>						
Concord Savings Bank.....	152,169.57	11,413.77	5,298.16	168,881.50
Marblehead County Savings Bank.....	104,452.26	6,068.18	4,037.59	114,558.03
New Hampshire Savings Bank.....	95,462.02	6,164.48	5,435.48	107,061.98
<u>U. S. Government Securities:</u>						
U. S. Treasury - Series G Bonds.....	74,500.00	74,500.00
U. S. Treasury - 90 Day Bills.....	338,204.09	158,983.29	139,355.53	636,542.91
<u>Stocks:</u>						
Mutual Investment Funds.....	103,108.80	103,108.80
Public Utilities.....	193,803.58	193,803.58
Banks and Insurance.....	14,146.82	14,146.82
	<u>338,204.09</u>	<u>737,643.05</u>	<u>182,629.72</u>	<u>14,771.23</u>	<u>139,355.53</u>	<u>1,412,603.62</u>

*Includes Related Bond Funds

BOND FUND, GENERAL – DISPOSITION OF PROCEEDS

For the Year Ended December 31, 1958

	Issue of 1953	Issue of 1956	Issue of 1957	Issue of 1958
Unexpended Balance, Jan. 1, 1958..	1,276.98	18.08	34,227.71	
Proceeds of New Issue.....				300,000.00
Income (Fed. & State Grants).....			*92,033.08	
Total Available.....	<u>1,276.98</u>	<u>18.08</u>	<u>126,260.79</u>	<u>300,000.00</u>
Expenditures.....	<u>1,141.71</u>	<u>15.16</u>	<u>122,331.61</u>	<u>56,855.20</u>
Unexpended Bal., Dec. 31, 1958....	<u>135.27</u>	<u>2.92</u>	<u>3,929.18</u>	<u>243,144.80</u>
Encumbrances Outstanding.....	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>128,322.16</u>
Unencumbered Bal., Dec. 31, 1958..	<u>135.27</u>	<u>2.92</u>	<u>3,929.18</u>	<u>114,822.64</u>

* Earmarked for Airport Project

DETAIL OF EXPENDITURES

	Issue of 1953	Issue of 1956	Issue of 1957	Issue of 1958
Public Works Equipment.....	1,141.71			
Airport Hangar.....		15.16		
Highway Constr. - W. Concord.....			659.35	
Bath & Skate House.....			29,157.54	
Storm Sewer - Heights.....			2,018.16	
Airport Land & Construction.....			90,496.56	
Loudon Rd. - Preliminary Engr.....				7,142.76
Soucook River - Bridge.....				60.29
No. State St. - Shoulders.....				2,337.76
Heights Playground - Land & Constr.				22,780.97
Main St. Bridge - Penacook.....				95.45
So. End Sanitary Sewer.....				24,437.97
	<u>1,141.71</u>	<u>15.16</u>	<u>122,331.61</u>	<u>56,855.20</u>

BOND FUND, WATER – DISPOSITION OF PROCEEDS

For the Year Ended December 31, 1958

Unexpended Balance, Jan. 1, 1958..	6,052.12
Income.....	3,513.05
Total Available.....	<u>9,565.17</u>
Expenditures - Purchase of Land...	<u>6,929.74</u>
Unexpended Balance, Dec. 31, 1958..	<u>2,635.43</u>

BALANCE SHEET – PARKING METER FUND

December 31, 1958

Assets:		
Due from General Fund.....	59,972.10	
Debt Requirements.....	<u>100,000.00</u>	
Total Assets.....		<u>159,972.10</u>
Liabilities:		
Bonded Debt.....	100,000.00	
Unappropriated Current Surplus.....	<u>59,972.10</u>	
Total Liabilities & Surplus.....		<u>159,972.10</u>

STATEMENT OF REVENUES & EXPENDITURES – PARKING METER FUND

For the Year Ended December 31, 1958

Cash Balance - January 1, 1959.....		48,137.90	
Revenues:			
Meter Collections - On Street.....	46,686.80		
Meter Collections - Off Street.....	<u>11,107.73</u>	<u>57,794.53</u>	
Total Available.....			105,932.43
Operating Expenditures:			
On-Street			
Meter Repairs & Maintenance.....	2,870.97		
Enforcement.....	10,490.71		
Collecting & Accounting.....	962.84		
Marking Pavements.....	352.92		
Insurance.....	194.94		
Retirement Contribution.....	<u>931.22</u>	<u>15,803.60</u>	
Off-Street			
Meter Repairs.....	624.62		
Enforcement.....	2,938.00		
Collecting & Accounting.....	188.19		
Maintenance of Parking Areas.....	2,035.72		
Lighting.....	1,473.78		
Rental of Parking Areas.....	847.90		
Retirement Contribution.....	233.52		
Insurance and Misc.....	<u>165.00</u>	<u>8,506.73</u>	
Debt Service - Off-Street Areas:			
Payment of Bonds.....	20,000.00		
Interest on Bonds.....	<u>1,650.00</u>	<u>21,650.00</u>	
Total Expenditures.....			<u>45,960.33</u>
Cash Balance, December 31, 1958.....			<u>59,972.10</u>

BALANCE SHEET — SANITARY SEWER FUND

December 31, 1958

<u>ASSETS</u>		
<u>Fixed Assets:</u>		
Land and Right of Way.....	25,199.97	
Sewer Mains.....	1,143,200.46	
Manholes.....	111,426.80	
Customer Connections.....	182,296.14	
Sundry Equipment.....	5,043.11	
Unfinished Construction.....	30,221.80	
	<u>1,497,438.30</u>	
Less: Reserve for Depreciation.	<u>696,674.13</u>	800,764.17
<u>Deferred Engineering Charges.....</u>		9,122.40
<u>Bond Fund Assets:</u>		
Cash-Concord National Bank.....	16,578.74	
Investments.....	<u>158,983.29</u>	175,562.03
<u>Current Assets:</u>		
Due from General Fund.....	64,003.44	
Investments.....	23,646.43	
Loan to Special Assessment Fund	<u>18,129.78</u>	<u>105,779.65</u>
Total Assets		<u>1,091,228.25</u>
<u>LIABILITIES AND FUNDS</u>		
<u>Long Term Liabilities:</u>		
Bonded Debt.....	228,000.00	
Share in Special Assessment....	<u>37,901.50</u>	265,901.50
<u>Fund Balance & Surplus:</u>		
Municipal Investment.....	481,337.71	
Contribution in Aid of Constr..	218,202.98	
Surplus-Balance, Jan.1,1958....	84,047.43	
Less Adjust. of Prior Yrs. Accts.	6.60	
	<u>84,040.83</u>	
Net Profit for the year 1958...	<u>41,745.23</u>	<u>125,786.06</u>
		<u>825,326.75</u>
Total Liabilities, Surplus & Funds		<u>1,091,228.25</u>

STATEMENT OF OPERATIONS — SANITARY SEWER FUND

For the Year Ended December 31, 1958

<u>OPERATING REVENUES</u>		
<u>Sewer Rents:</u>		
General	57,909.40	
Industrial.....	<u>20,348.21</u>	78,257.61
<u>OPERATING EXPENSES</u>		
<u>General Operation:</u>		
Main & Manhole Oper. Labor & Exp.	9,114.35	
House Conn. Oper. Labor & Exp...	3,400.25	
Maintenance of Sewer Mains.....	938.67	
Maintenance of Manholes.....	465.52	
Misc. General Expense.....	<u>55.00</u>	13,973.79
<u>Customers' Expense:</u>		
Meter Reading & Billing.....		2,347.73
<u>Administration:</u>		
Employees Retirement Fund.....		825.94
<u>Depreciation:</u>		
	<u>18,063.00</u>	35,210.46
Operating Income....		43,047.15
<u>Add Non-Operating Income:</u>		
Interest on Investments.....		2,179.72
		<u>45,226.87</u>
<u>Deduct Non-Operating Expenses:</u>		
Interest Expense.....		<u>3,481.64</u>
Net Profit for the Year...		<u>41,745.23</u>

BALANCE SHEET — WATER FUND

December 31, 1958

ASSETS

<u>Fixed Assets:</u>			
Water and Flowage Rights.....	167,663.11		
Land.....	212,525.37		
Structures.....	431,195.65		
Pumping & Purification Equip..	77,448.67		
Distribution Mains, Services, Hydrants & Meters.....	1,768,424.96		
Other Equip. & Garage Equip....	73,649.14		
	<u>2,730,906.90</u>		
Less Reserve for Depreciation.	<u>954,991.41</u>	1,775,915.49	
<u>Bond Fund Assets:</u>			
Cash - Concord National Bank..		2,635.43	
<u>Current Assets:</u>			
Due from General Fund.....	92,828.22		
Investments.....	14,771.23		
Loaned to Spec.Assessment Fund.	12,861.03		
Materials & Supplies Inventory.	66,683.54		
Contracts Receivable.....	<u>183.42</u>	<u>187,327.44</u>	
Total Assets.....		<u>1,965,878.36</u>	

LIABILITIES AND FUNDS

<u>Long Term Liabilities:</u>			
Bonded Debt.....	110,000.00		
Share in Special Assessments...	<u>37,581.35</u>	147,581.35	
<u>Fund Balance and Surplus:</u>			
Municipal Investment.....	963,194.74		
Contributions in Aid of Constr.	179,653.29		
Surplus - Balance, Jan.1,1958..	651,219.90		
Less:Uncollectable Account....	<u>2.50</u>		
	<u>651,217.40</u>		
Net Profit for the year 1958	<u>24,231.58</u>	<u>675,448.98</u>	<u>1,818,297.01</u>
Total Liabilities, Surplus & Funds		<u>1,965,878.36</u>	

STATEMENT OF OPERATIONS — WATER FUND

For the Year Ended December 31, 1958

OPERATING REVENUES

Commercial Sales - Flat Rate.....	3,259.99	
Commercial Sales - Metered.....	186,570.32	
Industrial Sales - Metered.....	36,059.89	
Miscellaneous Water Revenues.....	<u>206.90</u>	226,097.10

OPERATING EXPENSES

<u>Water Supply:</u>			
Source of Supply Labor.....	3,089.68		
Pumping Station Labor.....	20,340.94		
Purification Labor.....	1,958.38		
Miscellaneous Labor.....	2,189.56		
Gravity System Supplies & Expenses....	255.39		
Pumping Station Supplies & Expenses....	2,305.56		
Purification System Supplies & Expenses	3,445.81		
Fuel for Power.....	331.97		
Power Purchased.....	13,838.48		
Repairs to Pump.Station & Equip.....	3,323.67		
Repairs to Purification Sta. & Equip..	<u>33.75</u>	51,113.19	
<u>Distribution:</u>			
Distribution Wages.....	26,751.65		
Meter Department Labor.....	4,543.18		
Meter Department Supplies & Expenses..	15.84		
Other Distribution Supplies & Expenses.	1,824.50		
Repairs to Distribution Structures....	333.71		
Repairs to Mains.....	6,393.65		
Cleaning Mains.....	11,784.96		
Repairs to Water Storage Equipment....	5,226.48		
Repairs to Service.....	3,751.55		
Repairs to Hydrants.....	506.34		
Repairs to Meters.....	<u>3,926.90</u>	65,058.76	
<u>Administration:</u>			
Commercial Office Salaries.....	2,003.62		
Meter Reading Salaries.....	6,863.90		
Commercial Supplies & Expenses.....	380.14		
Salaries of General Officers.....	6,650.00		
Salaries of General Office Clerks.....	3,710.90		
General Office Rent and Expenses.....	451.54		
Repairs to Gen.Office Structures & Equip.	9.23		
Other General Expenses.....	341.63		
Insurance.....	2,416.10		
Stationery and Printing.....	44.50		
Longevity & Annual & Sick Leave.....	10,362.76		
Retirement Fund Payments.....	5,858.77		
Stores Dept. & Shop Expense.....	1,172.46		
Garage Expense.....	<u>1,343.20</u>	41,608.75	
<u>Fixed Charges:</u>			
Depreciation.....	44,031.73		
Taxes.....	<u>55.06</u>	<u>44,086.81</u>	
Total Operating Expenses.....			<u>11,547.51</u>
Operating Income.....			<u>24,249.59</u>
<u>Non-Operating Income:</u>			
Sale of Depreciated Assets.....	1,243.25		
Interest on Investments.....	601.10		
Other Interest Income.....	4.01		
Miscellaneous.....	<u>843.54</u>		
			<u>2,691.90</u>
			<u>26,941.49</u>
<u>Non-Operating Expense:</u>			
Interest Expense.....			<u>2,709.91</u>
Net Profit for the year.....			<u>24,231.58</u>

STATEMENT OF RECEIPTS AND EXPENDITURES
— SPECIAL ASSESSMENT FUND
For the Year Ended December 31, 1958

BALANCE SHEET — SPECIAL ASSESSMENT FUND

December 31, 1958

Unexpended Balance, January 1, 1958..... 165,538.34

Receipts:

Current Assessments (Incl. Interest)...	6,675.72	
Deferred Assessments.....	2,258.24	
Interest on Deferred Assessments.....	26.17	
Interest on Investments.....	2,883.41	
Water Fund Share (Incl. Interest).....	4,379.12	
San. Sewer Fund Share (Incl. Interest)...	6,324.13	
Trans. from Gen. Fund to Finance Constr.	4,524.00	
	<u>27,070.79</u>	

Total Available..... 192,609.13

Expenditures:

<u>Construction:</u>		
(See Schedule below for Detail).....	19,028.62	
<u>Debt Service:</u>		
Bond Payments.....	14,000.00	
Interest on Bonds.....	<u>6,725.00</u>	<u>20,725.00</u>
		<u>39,753.62</u>

Unexpended Balance, December 31, 1958..... 152,855.51

ASSETS

<u>Cash:</u>		
Mechanics National Bank.....	11,972.10	
Other Banks.....	1,527.88	
Temporary Investments.....	<u>139,355.53</u>	152,855.51
<u>Improvements Authorized not Completed..</u>		240,524.00
<u>Special Assessments Receivable:</u>		
Current.....	672.39	
Deferred.....	<u>54,565.11</u>	55,237.50
<u>City Share of Improvement Costs:</u>		
Water Fund.....	37,581.35	
Sanitary Sewer Fund.....	<u>37,901.50</u>	<u>75,482.85</u>
TOTAL ASSETS.....		<u>524,099.86</u>

LIABILITIES

<u>Reserves:</u>		
Reserve for Authorized Improvements.	236,834.22	
Reserve for Payment of Interest.....	<u>750.83</u>	237,585.05
<u>Loans Payable to Other Funds:</u>		
Payable to Water Fund.....	12,861.03	
Payable to San. Sewer Fund.....	18,129.78	
Payable to General Fund.....	<u>4,524.00</u>	35,514.81
<u>Bonds Payable:</u>		<u>251,000.00</u>
TOTAL LIABILITIES & RESERVES.....		<u>524,099.86</u>

SCHEDULE OF PROJECTS AUTHORIZED AND AMOUNTS EXPENDED

<u>Project:</u>	<u>Balance from 1958</u>	<u>Authorized 1959</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Carried to 1959</u>	<u>Balance Lapsed</u>
#14 - Durgin Street Parking Area.....	144,239.66	91,000.00	235,239.66	41.41	235,198.25	
#15 - Branch Turnpike - Water Extension.	10,260.40	10,260.40	9,014.72	1,245.68
#16 - East Side Drive - Water Extension.	6,976.00	6,976.00	5,874.56	1,101.44
#17 - East Side Drive - Water Extension.	1,309.00	1,309.00	1,209.90	99.10
#18 - Cherry Street - Highway Construct.	4,524.00	4,524.00	2,888.03	1,635.97
	154,500.06	103,809.00	258,309.06	19,028.62	236,834.22	2,446.22

* Authorized July, 1958; Funds to be provided when needed.

EQUIPMENT MAINTENANCE & REPLACEMENT FUND

OPERATING STATEMENT

For the Year Ended December 31, 1958

BALANCE SHEET

December 31, 1958

Equipment Earnings.....		179,804.48
Operating Expenditures:		
Direct Labor.....	33,417.54	
Indirect Labor.....	17,134.36	
Leaves and Longevity.....	4,117.38	
Building Repair.....	281.74	
*Gas, Oil and Repair Parts.....	68,190.83	
Grease and Lubricants.....	1,406.23	
Supplies.....	1,194.61	
Hand Tools.....	1,174.73	
Fuel & Utilities.....	3,440.16	
Insurance.....	3,508.36	
Retirement Contribution.....	3,152.06	
Shop Equipment.....	<u>2,720.51</u>	
Depreciation.....	139,738.51	
	<u>48,252.18</u>	187,990.69
Net Loss for Period.....		<u>8,186.21</u>
*Gasoline, Oil and Anti-Freeze.....	18,479.72	
Parts.....	39,065.72	
Tires.....	7,786.72	
Batteries.....	631.57	
Misc. Hardware.....	<u>2,227.10</u>	
		<u>68,190.83</u>

STATEMENT OF CASH SURPLUS

Net Operating loss for 1958 as above.....	8,186.21
Accumulated Operating Deficit-1954-57....	<u>20,916.68</u>
Total Operating Deficit.....	29,102.89
Transfer from General Fund Surplus, Dec. 31, '58	<u>29,102.89</u>
Accumulated Operating Surplus after above transfer	<u>-0-</u>

DETAIL OF EQUIPMENT PURCHASES

1 Grader.....	13,646.00
2 Dump Trucks - 5 ton.....	7,050.00
2 Pick Up Trucks.....	3,456.17
Flows.....	1,976.20
Salt Conveyor.....	250.00
Mower.....	<u>2,253.91</u>
Total Expended from Reserve Fund....	<u>28,632.28</u>

Assets:		
Due from General Fund.....	23,531.59	
Equipment.....	418,458.38	
Materials & Supplies Inventory.....	<u>52,385.47</u>	<u>494,375.44</u>
Liabilities & Funds		
Municipal Investment.....	447,882.62	
Capital Reserve Fund.....	<u>46,492.82</u>	<u>494,375.44</u>



***City Building
Concord, New Hampshire***



EMERGENCY NUMBERS

FIRE 5-3355
 Penacock PL 3-6622

AIRPORT administration 4-1955
 AMBULANCE service 5-3232
 ASSESSING information 4-0241
 CEMETERY information 5-3911
 CITY CLERK 4-0591
 Auditorium, rental 4-0591
 Birth certificates 4-0591
 Death certificates 4-0591
 Dog licenses 4-0591
 Election information 4-0591
 Marriage certificates & licenses 4-0591
 Voting registration 4-0591
 CITY SHEDS 4-1742
 Refuse collections 4-1742
 Snow plow & sanding 4-1742
 CITY SOLICITOR, laws 5-3041
 CITY TREASURER 5-2775
 CIVIL DEFENSE 4-4342
 ENGINEERING Dept. 4-1955
 Building code & permits 4-1955
 Maps 4-1955
 Plumbing inspection & licenses 4-1955
 Sewers 4-1955
 Signs, street 4-1955
 Street lights, new installation 4-1955
 Street lights, burned out 5-3641

POLICE 5-3232

Trees, city 4-1955
 Zoning laws & permits 4-1955
 FINANCE, City Auditor 5-2775
 Special Assessments 5-2775
 Payments 5-2775
 FIRE inspection & permits 5-3355
 Oil burner inspections 5-3355
 GARBAGE collection 5-6771
 HEALTH inspection & clinics 4-0521
 MAYOR'S Office 5-3591
 MILK inspection & licenses 4-0521
 MUNICIPAL COURT 5-9475
 LIBRARY, city 5-2743
 PLANNING DIRECTOR 4-1955
 POLICE Dept. 5-3232
 Bicycle Registration 5-3232
 Traffic Signs 5-3232
 RECREATION, White Park 4-0951
 GOLF COURSE, Beaver Meadow 8-8954
 TAX COLLECTOR 4-4261
 Auto Permits 4-4261
 Property, Poll & Head Taxes 4-4261
 WATER DEPT., Bills & Service 4-1711
 Pumping Station 5-2931
 WELFARE, City 4-1091
 Penacock PL 3-4211

Be sure to give your NAME AND ADDRESS as well as the NATURE OF THE EMERGENCY clearly. DO NOT HANG UP until you are sure that your MESSAGE HAS BEEN UNDERSTOOD.

For prompt attention to COMPLAINTS dial the SERVICE INVOLVED. If you are uncertain about where to call, dial the MAYOR'S OFFICE 5-3591



... to preserve the freedoms of humanity

